



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

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Minutes

March 26, 2017 – 2:00 pm
McLaren's Residence 4761 Hwy 31

Trustees present: Laurie Hartland, Ron McKilligan, Lance McLaren, Tina McLaren
Secretary Treasurer: Tammy Horick

- 1) Meeting called to order at 2:08 pm (Lance McLaren, Chair)
- 2) Approval of agenda
 - a) MOTION to approve agenda. Moved by Lance McLaren, second by Ron McKilligan. All in favour. Passed.
- 3) Approval of Minutes (February)
 - a) MOTION to approve February meeting minutes as circulated with minor amendment. Moved by Ron McKilligan, second by Laurie Hartland. All in favour. Passed.
- 4) Approval of Financial Report (Tammy Horick)
 - a) Balance and Income Statements to February 28, 2017:
 - \$156,484.41 in Cash.
 - \$241,066.01 in Total Liabilities and Equity, including capital assets and accounts receivable.
 - Unrestricted cash available: \$26,744.68
 - MOTION to accept February financials. Moved by Tina McLaren, second by Lance McLaren. All in favour. Passed.
 - b) Capital Reserve Renewal (Bylaw #60) funds
 - GIC Kootenay Saver #5 (1.03%) matured March 8, 2017: \$20,133.81
 - Capital Reserve funds (\$92,200.32) were put into two GIC's on March 8 as moved in the February minutes:
 - 3 Yr Rateclimber (1.1, 1.25, 2.4%) matures March 8, 2020: \$30,733.46
 - 30 month GIC (1.37%) matures September 2, 2019: \$61,466.93
 - There's also \$37,915.66 in another GIC for Capital Expenditures (Bylaw #2).

- 5) Maintenance Report (Ron McKilligan)
 - a) The system seems fine, pressure's good.
 - b) On March 15, Herreshoff's water started flowing again. The homeowner's line thawed, but the curb stop is still stuck open and is expected to be replaced.
 - c) Ron will step down as a maintenance employee at the AGM.
 - d) Maintenance report accepted.

OLD BUSINESS

- 6) Action items from last Trustee minutes
 - a) FCID now has a phone number with SpeakOut on the Rogers network: 250-509-4215. It's a local call for Kaslo and Nelson and the voice mail is set up. The phone itself has no coverage in the Kaslo area, but the Secretary Treasurer can use their own phone to return calls left on voice mail. It cost \$110 including the phone and SIM card (\$70) + about 40 minutes (\$25) + taxes. Ongoing cost will be \$25 per year and should be renewed by March 31 each year to keep the phone number.
 - b) **ACTION: Tammy will contact Small Water BC re maintenance agreements and access rights (item 17), outdoor POE (item 6), viral disinfection (item 3), and post-filter turbidity (item 16).**
 - c) An appointment with IHA has not been made at this time. See 7a).
 - d) The Board met informally on March 3rd to go over IHA's application denial letter and prepare for a meeting with Renee Ansel and Marianne Crowe of IHA. See 7a).
 - e) **ACTION: Tammy to ask Steve Julien about pin locations on his property, or getting a survey done if necessary.**
 - f) Ron is waiting for a response from Ted Nunn (geotech) about annual maintenance costs and his general experience with centralized water treatment systems.
ACTION: Ron to follow up with Ted Nunn.
 - g) A member survey was composed for circulation in the AGM package.
 - h) Tammy booked the Hall for April 26 at 7 pm and the Pennywise ad will be run on April 4, 11, 18, and 25.
 - i) The AGM Trustees Report for the AGM was reviewed.
 - j) One member has indicated some interest in being a Trustee, but work commitments may make this impractical in the short term.
 - k) The need for a Maintenance person and Secretary Treasurer was including in the Trustees Report.
 - l) A letter from FCID dated March 15, 2017 regarding a complaint made to the Ombudsperson in September 2016 was mailed to the complainant and emailed to the Ombudsperson. The case has been closed.
 - m) MLWUC's Board was invited to the discussion on March 3rd.

7) Water treatment plan

a) Agenda, questions, and talking points for meeting with Interior Health

- The denial letter was reviewed and a response discussed by the Board on March 3rd.

ACTION: Tina will phone Renee to ask the following questions

- Do we have to have viral treatment in order to lift the Boil Water Notice? Is having a Water Quality Advisory a problem?
- Are there any terms or condition under which the homeowner can maintain and monitor their system? What training is necessary?

b) Review member survey

- The survey asked members on a 1-5 scale how important it was to them to:
 - keep taxes low
 - not borrow to finance water treatment
 - implement water treatment quickly
 - not have chlorine in the drinking water
 - not have chlorine in the irrigation (gardening) water
 - have treated drinking water during a power outage
 - (Yes/No) if they would be willing to maintain their own POE unit
 - (Yes/No) if they would allow someone into their home to maintain their unit.

ACTION: Tammy to distribute survey with AGM package.

NEW BUSINESS

8) Correspondence

a) Diane Skelly (Hagensborg Waterworks Improvement District)

- Inquired about FCID's progress with POE water treatment on March 6th.
- Hagensborg has over 200 connections and is in the 7th year of a 2 year POE pilot project (!) in 10 homes. They tried POE because they have poor water lines and didn't want chlorination, but are now re-evaluating. They are not allowed homeowner maintenance by their health authority (Vancouver Coastal Health).
- Diane will share more details after March 30th.

b) Plumber Sean Graham on POE installs

- Tammy talked to Sean on March 2nd.
- Sean has installed several POE units for private homes and has always found a way to install them inside. He's available to consult about difficult installations and component pricing.
- His installed systems are typically filtration to 1 micron, UV disinfection, some with reverse osmosis, but none with chlorination
- Instead of installing a drain, he uses a pump to discharge water from the POE unit into the septic pipe.

- c) Interior Health drinking water focus group on March 14
 - Lance and Ron attended. Delegates from MLWUC, Thrums, Slocan, Balfour expressed frustration that more guidance isn't forthcoming from Interior Health.
 - d) West Kootenay Watersheds webinar and survey on March 18
 - No one on the Board was able to attend.
 - e) Municipal Occupational Health and Safety conference
 - While the conference is more relevant to larger local governments, it was noted that there was a course on safety for maintenance workers, particularly when digging.
 - Underground wiring isn't usually a problem for FCID, but there may be some properties with underground wiring from the power pole which could be close to the mainline. There should be a ribbon, but there isn't always.
- 9) Announcements
- a) The AGM will be held on Wednesday, April 26 at 7 pm.
 - b) The next Board Meeting time and place will be determined at the AGM.
- 10) Adjournment at 3:25 pm.

Co-Chair
Fletcher Creek Improvement District

Secretary Treasurer
Fletcher Creek Improvement District