



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

Website: www.fletchercreekwater.com
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Minutes

Sept 19, 2017 – 6:30 pm

Sheppard's Residence 4736 Twin Bays Rd (Dayspring Lodge)

Trustees present: Laurie Hartland, Lance McLaren, Tina McLaren, David Sheppard

Trustees Absent: Steven Julien

Secretary Treasurer: Dan Knight

Guests: Kevin Jersey

- 1) Meeting called to order at 6:15 pm (Lance McLaren, Chair)
- 2) Welcome of New Trustee
 - a) Chair reported that Steven Julien was acclaimed as the new trustee at the Special General Meeting held Sept 19, 2017.
- 3) Approval of agenda
 - a) Lance mentioned we need to add "New Phoner" under New Business
 - b) MOTION to approve agenda, as amended:
Moved by David Sheppard, second by Lance McLaren. Passed Unanimously.
- 4) Approval of Minutes (Aug)
 - a) MOTION to approve Aug meeting minutes as amended:
 - Moved by Lance McLaren, seconded by David Sheppard. Passed Unanimously
- 5) Approval of Financial Report (Dan Knight)
 - a) Balance and Income Statements to Aug 31, 2017:
 - \$178,796 in Cash.
 - \$263,377 in Total Liabilities and Equity, including capital assets and accounts receivable.
 - Unrestricted cash available: \$48,163
 - MOTION to accept Aug financials:
 - Moved by Laurie Hartland, second by Lance McLaren. Passed Unanimously.

6) Maintenance Report (Brad Hartland via Laurie)

a) Standpipe Repair:

- Lance stated that he's been in discussion with a plumber, but that a scheduling conflict is delaying its repair.
- There was discussion regarding how much it will cost to bring in a plumber from Nelson and an excavator.

b) TELUS Telephone Pole / Herreshoff:

- Lance reported that Telus has agree to send a crew to ensure the integrity of the phone pole when we have someone working on the curbsto
- Laurie stated that our obligation is to ensure that everything up to the property line is in operational order.
- There was discussion regarding the cost. Also the possibility of getting both this job and the standpipe done at the same time.

c) Maintenance Volunteers:

d) Bi-Annual System Flush:

- Scheduled for September 30, 2017

e) Maintenance report accepted.

OLD BUSINESS

7) Action items from last Trustee minutes

a) Local Government Infrastructure Planning Grant program Guide:

- No progress has been taken at this time.

b) Flowmeter:

- Lance stated that he's schedule a meeting with representative from Corix for Thursday, Sept 21, 2017

c) Emergency Response Plan:

- Dan reported that he had emailed a copy of the updated ERP to Renee Ansel, Interior Health on Aug 26, 2017

d) Summer Newsletter:

- Dan reported that the Summer Newsletter was distributed to all members via email and regular post on Aug 26, 2017

NEW BUSINESS

8) Correspondence

a) Property Transfers:

- One property has sold and changed hands, effective Sept 01, 2017
- Another property is scheduled to change hands, effective Sept 29, 2017

b) BC Ombudsperson:

- A letter advising the changes made in their quarterly reporting process
 - We've had no dealings with them in the last quarter.

9) New Phoner Needed:

- a) Lance mentioned with the sale of Anne Tellum property, her role as a phoner for the Emergency Response Plan, will need to be filled.
- Receives a \$75/yr honorarium

10) Next Board Meeting:

- a) The next Board Meeting was scheduled for Monday, Oct 23, at 6:30 PM at McLarens.

11) Adjournment at 7:30 pm.

Co-Chair
Fletcher Creek Improvement District

Secretary Treasurer
Fletcher Creek Improvement District