



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

Website: www.fletchercreekwater.com
Email: fletchercreekwater@gmail.com

Minutes

Dec 04, 2017 – 6:30 pm
McLaren's Residence 4761 Highway 31

Trustees present: Laurie Hartland, Lance McLaren, Tina McLaren, David Sheppard, Steven Julien (via phone)

Trustees Absent:

Secretary Treasurer: Dan Knight

Guests:

- 1) Meeting called to order at 6:30 pm (Lance McLaren, Chair)
- 2) Approval of agenda
 - a) MOTION to approve agenda, as amended:
Moved by David Sheppard, second by Laurie Hartland. Passed Unanimously.
- 3) Approval of Minutes (Oct)
 - a) MOTION to approve Oct 23, 2017 Board Meeting minutes as amended:
 - Moved by Laurie Hartland, seconded by Lance McLaren. Passed Unanimously
- 4) Approval of Financial Report (Dan Knight)
 - a) Balance and Income Statements to Nov 30, 2017:
 - \$177,944 in Cash.
 - \$262,526 in Total Liabilities and Equity, including capital assets and accounts receivable.
 - Unrestricted cash available: \$46,883
 - b) While it appears that we're on track to be almost \$7,000 under budget, there remains:
 - 4th quarter wages
 - Honorariums
 - \$3,000 budgeted to centralized quotes that will be carried into 2018
 - Maintenance and 4th quarter wages
 - c) MOTION to accept Nov 30, 2017 financials:
 - Moved by David Sheppard, second by Laurie Hartland. Passed Unanimously.
- 5) Maintenance Report (Brad Hartland via Laurie)
 - a) Standpipe Repair:
 - Lance reported that Standpipe has been repaired.

b) TELUS Telephone Pole / Herreshoff:

- Lance reported that his attempt to move the shut-off valve was unsuccessful.
- Should be an item for consideration for repair next year.

c) Other:

- David stated that the binder in the intake bldg. should be up-dated and include the ERP, etc.

d) Maintenance report accepted.

OLD BUSINESS

6) Action items from previous Trustee minutes

a) Local Government Infrastructure Planning Grant program Guide:

- No progress has been taken at this time.

b) Flowmeter:

- Nothing to report.

c) New Phoner:

- Dan reported a notice has been placed on the website, yet, to date, there has been no response to the request for volunteers for Phoning.

-

NEW BUSINESS

7) Correspondence

a) Property Transfers:

- One property has been sold to Valerie Woodmass, with Title change effective Oct 31, 2017

b) Interior Health – Complaint Follow-up RE: System Flush:

- An email was sent to Renee Ansel, Interior Health, notifying her when we had the stand-pipe repaired in response to the complaint she received.
- Laurie mentioned that another concern of Renee's was to have our procedures reviewed by a "qualified" individual.

-

8) Water Use Restriction:

- a) Lance mentioned that the water levels are back up and we can lift the Water Restriction.

9) 2018 Budget:

a) Dan circulated a DRAFT of the 2018 Budget for discussion.

- Further discussion and decision will be at the Jan mtg.
- The budget needs to show what the impact will be on an individual taxpayer.

10) Scott Property:

- a) Laurie reported that one of the properties has multiple dwellings. It has a couple of cabins and a temporary residence has been set up. The concern is that FCID needs to clarify what the expectation is for water use. How much water a property draws and how many residences can a single hook-up support.
 - We need to reassess both our policies on what is considered a temporary dwelling, as well as possibly looking at reassessing the specific property.

11) Next Board Meeting:

- a) The next Board Meeting will be in Jan; Date & Location to be determined.

12) Adjournment at 7:25 pm.

Co-Chair

Fletcher Creek Improvement District

Secretary Treasurer

Fletcher Creek Improvement District