



# FLETCHER CREEK IMPROVEMENT DISTRICT

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## BOARD MEETING MINUTES

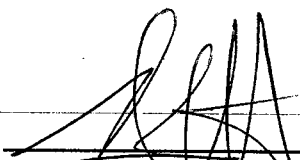
January 13, 2020

4926 Fletcher Creek Frontage Rd

1	<b>Call to Order</b> at 7:02 pm. R Cunliffe, J Kern, S Scott, D Butt, M Wanke present. Guest: R Wlosek attended through item #5.
2	<b>Approval of Agenda</b> MOTION to approve: R Runcliffe/S Scott. Carried
3	<b>Approval of Minutes</b> of Dec 17, 2019. MOTION to accept minutes: S Scott/M Wanke. Carried
4	<p><b>Administration</b></p> <ul style="list-style-type: none"> <li>a) <b>Secretary/Treasurer Position.</b> MOTION to verify emailed approval to contract D Butt of Kenadon Electronics Ltd. M Wanke/ S Scott. Carried.</li> <li>b) <b>System Flush.</b> R Cunliffe and S Scott will document the procedure to carry out a system flush. This documentation will be kept in a water-proof sleeve at the shack. The flush is a two-person job and care must be taken to ensure that the tank is not drained. Some suggestion of two-way radios was made. A simple litmus test for chlorine residue after flushing the system was discussed and will be looked into. <b>Action:</b> R Cunliffe and S Scott will look into obtaining two-way radios and litmus test kits.</li> <li>c) <b>RDCK Grant</b> from many years ago has to be reported on annually until 2024. The 2019 reports have been submitted.</li> <li>d) <b>CBT Grant</b> to match \$10,000 of FCID money will be checked into by D Butt.</li> </ul>
5	<p><b>Financial Reports.</b> Reports for Dec. 2019 not available yet. Deferred to March meeting.</p> <ul style="list-style-type: none"> <li>a) <b>2020 operating budget.</b> Decision to allocate money within operating budget to the siting of a water treatment facility. A 0% increase will be used for the next draft budget, to be discussed at the March Board meeting.</li> <li>b) <b>2020 Tax Assessment</b> This requires a bylaw, two readings, &amp; registration with Municipal Affairs before enactment. <b>Action:</b> D Butt will look into the details.</li> <li>c) <b>Wlosek Connection.</b> Confirmed with R Wlosek that he will receive the service connection now that the McLaren boundary adjustment is finalized. He will be charged \$4,000 for the connection as per Bylaw #2. R Wlosek left the meeting at this point.</li> </ul>
6	<p><b>Water System and Maintenance</b></p> <p>The leaking standpipe is being monitored and is not getting any worse. It will continue to be monitored by S Scott and R Cunliffe until the spring.</p> <p>Decision that the Board will no longer charge for turning the water service on or off. <b>Action:</b> D Butt to look into whether a bylaw change is needed.</p>

7	<b>Business Arising</b> a) <b>Water Testing.</b> S Scott started the turbidity testing and J Kern will take over when Steve is away in February. M Wanke will continue to do the water quality testing for now. b) <b>Correspondence from IHA</b> The Board has not heard back from IHA regarding the Baker connection nor on the proposed staged approach. c) <b>AGM. Action:</b> D Butt will book the Seniors Hall for the AGM to be held at 7 p.m. on April 27, 2020.
8	<b>New Business</b> a) None.
9	<b>Next Meeting</b> is scheduled for Tuesday, March 17, 2020 at 7:00 at 4926 Fletcher Cr Frontage Rd. Another Regular Board Meeting is scheduled for Tuesday, April 7, 2020 because of the work to be done before the AGM.
10	<b>Adjournment</b> at 9:05 pm.

  
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Donna Butt, Secretary/Treasurer

  
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Steve Scott, Chair