



FLETCHER CREEKIMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

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Minutes

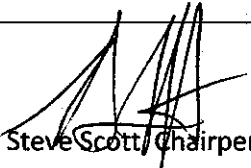
May 12, 2020 7:00PM

4926 Fletcher Creek Frontage Rd

1	Call to Order at 7:00 p.m. S Scott, M Wanke, J Kern, R Cunliffe in attendance.
2	Approval of Agenda MOTION to approve: M Wanke/ R Cunliffe. Carried.
3	Approval of Minutes Verification of email motion to accept minutes of March 24, 2020 Meeting. M Wanke/ R Cunliffe. Carried. Confirmed.
4	Administration <ul style="list-style-type: none">a) Update: Tax notices will be mailed. FCID received approval of Bylaw #69 on May 11, 2020. Welcome packages were issued to three new property owners Annual Returns were submitted to MAH, including 2019 Financials, Statistics Report, and Trustees Formb) Verification of the email motion to delay the penalty period for the 2020 tax notice to midnight September 30, 2020. M Wanke/ S Scott. Carried. Confirmed.c) MOTION: Travel mileage for FCID business to be set at \$0.30/km. R Cunliffe/ S Scott. Carried.
5	Financials <ul style="list-style-type: none">a) Verification of the email motion to approve the March 2020 Financial Statements. M Wanke / S Scott Carried. Confirmedb) Approval of Financial Reports for April 2020: MOTION to accept Financial Reports for April 2020: R Cunliffe / J Kern. Carried.
6	Water System and Maintenance <ul style="list-style-type: none">a) Spring Flush –8 gallons of chlorine were used in the April system flush. Action: D Butt will add this figure to the procedures manual.b) New Connections –Three new connections were successfully installed. Action: S Scott will provide photos of the instalment and provide documentation of the depth, line size, and other pertinent information for new connections. He will email this information to D Butt to keep in the FCID files. Action: Steve to register with BC1 (Call Before you Dig).c) Verification of the motion to approve Joe Kern as the FCID maintenance person with an annual honorarium of \$350. S Scott/ R Cunliffe. Carried. Confirmed. Joe requested a notebook to document maintenance activities. Action: D Butt to purchase a coil notebook.

7	<p>Business Arising</p> <p>a) AGM Rescheduling – it is too soon to confirm a date, however, the AGM is tentatively set for either June 22 or July 6, dependant on provincial restrictions. An outside venue will be considered. Action: Steve to write the 2019 Trustee Report. It will reference the Staged Approach Document.</p> <p>b) Water Treatment Project Possible approaches to engaging consultants to conduct the site study were discussed. A document prepared by E. Andewert that documented considerations for 3 sites was tabled. Action: S Scott to contact Don Nash and other possible consultants to request an in-person meeting with the Board</p> <p>c) Emergency back-up system (possible RDCK proposal). RDCK has two \$10,000 matching grants twice/year. June intake is already flagged for RDCK and other Improvement District projects. FCID will consider applying in the next granting cycle (January, 2021) to hire a specialist to look into alternatives for an Emergency Back-up System. This project requires an engineer to help with writing the proposal for the application submission. Of note: RDCK and RDCK operated Improvement Districts take priority over non RDCK Districts so we are advised that we may want to get into the queue. As well, timelines for hearing about approvals can take months.</p> <p>d) Water Testing—a draft emerging document was tabled. Once completed it will be sent to R. Ansel for review and confirmation. It will then be shared with the membership. Action: R Cunliffe to purchase a high-quality thermometer with 0.1 degree Celsius gradients. Action: J Kern to test temperature at intake and at tap (once the thermometer is acquired) and turbidity weekly at intake and tap, using Temperature and Turbidity log sheets to record the data. Action: J Kern and S Scott to undertake a once only round of supplemental turbidity readings at S Scott’s home (minimum of 4 dates) on the same dates as readings are taken at intake and J Kern’s home. This is to determine if there is a difference in turbidity at the two distribution sites, based on previously discussed concern that turbidity may be worse at the end of the system.</p>
8	<p>New Business- None</p>
9	<p>Correspondence K Mathers emailed the Chair that, due to illness, he and his wife have decided they will sell their Fletcher Creek property and Keith will be stepping down as Trustee. Action: S Scott to respond to Keith’s email to acknowledge his resignation. Action: Board will look for a replacement Trustee.</p>
10	<p>Next Meeting: TBA</p>
11	<p>Adjournment: Motion to Adjourn at 9:30 p.m. by R Cunliffe.</p>


Donna Butt, Secretary/Treasurer


Steve Scott, Chairperson