



FLETCHER CREEKIMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

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Minutes

July 7, 2020 7:00PM
4926 Fletcher Creek Frontage Rd

1	Call to Order 7:00. S. Scott, R. Cunliffe, J. Kern, M. Wanke present.
2	Approval of Agenda MOTION to approve the July 7, 2020 Agenda with the addition of item 7c. Emergency Response Plan. R Cunliffe/M Wanke . Carried.
3	Approval of Minutes MOTION to approve the June 16, 2020 Meeting Minutes. M Wanke/ S Scott. Carried.
4	Administration a) Tax Payments - \$20,521.31 tax payments collected to June 30, 2020. This is approximately 61% of total tax payments. b) Update on sales of properties. Correspondence received regarding the sale of the Gibbings and Zackodnik properties. A. Zackoknik requested that the FCID remove the old standpipe encased in concrete on his property. ACTION: J Kern to clean up the site by hauling away the debris.
5	Financials a) Approval of the June 2020 Financial Report – MOTION to approve the June 2020 Financial Report. S Scott/ M Wanke. Carried. b) J Kern indicated he will use some of the maintenance dollars to mouse proof the door of the treatment building and purchase some hand tools. c) FCID had previously stated they will pave the Kelly's driveway and there was now some question as to whether N. Kelly desired this to be done this year. ACTION: S Scott to email N. Kelly requesting his direction regarding having the FCID pave the driveway this summer or making his own arrangements for addressing this in the future.
6	Water System and Maintenance Second Leakage Test – Water loss was confirmed during the second test. Because the loss is substantial, it will need to be resolved before a filtration system can be implemented, as we will not want to be paying to filter water that is not used. S Scott is researching the possibility of having a firm come to identify the location of the water loss. This issue will be brought forward at the AGM, after which we will plan another test which isolates the zones of the distribution system. This may help to reduce the amount of time and effort involved in locating the specific water loss source. ACTION: S Scott to further research the equipment and firms who may be able to assist us to locate the leak. Some discussion centred on the implications for D. Nash of KWL as it will be necessary to establish a usage figure for estimating the quantity of water to be treated. In terms of schedule, the priority is to have KWL complete their study, establish the site of the new

	<p>facility, build the facility and install a centralized water meter as soon as electricity is available. Once a centralized flow meter is in place, it will be possible to more accurately calculate water usage and water loss. In the meantime, possible assumptions for D. Nash to use in his analyses include estimating usage based on the maximum allowable under our license, and estimating usage based on available BC data on per capital water usage, noting that there are currently about 7 vacant properties that have not yet connected to our system. These details will be discussed with D Nash at the first in-person meeting.</p>
7	<p>Business Arising</p> <p>a) AGM – The Message from the Trustees & The AGM Agenda both require a few minor edits before sending out to property owners. Trustees agreed that honorariums will remain the same for this year. A notice has been placed in the Pennywise edition to run from July 12 – 27. ACTION: D BUTT to send AGM packages out to properties owners by the end of this week.</p> <p>b) KWL Study – costing of the two selected sites has not begun. This will happen once the potential sites have been reduced to two options. There is the question of the FCID trustees taking on the costing for bringing electricity to each of the two sites. This will be an item for discussion at our first meeting with D. Nash. ACTION: J Kern to approach Don Scarlett to put into writing his approval to allow Fortis access to the site on his property in order to cost the utility. ACTION: S Scott to contact A. Watson at RDCK to see if there are past raw-water quality testing results that could be used by FCID.</p> <p>c) Emergency Response Plan – S Scott to update the latest plan document before sending it to R Ansel at IH. D Butt was unable to locate a local water hauler. ACTION: S Scott to approach S. Brenton to ask if he could provide emergency water hauling services. ACTION: S Scott and R Cunliffe to review the emergency pump system.</p>
8	New Business. None
9	<p>Correspondence</p> <p>An email was received from N. Kelly asking why the FCID was proceeding with water treatment. S Scott sent a response and also had an informal discussion with N. Kelly. This will be discussed at the AGM.</p>
10	Next Meeting – at the call of the Chair
11	Adjournment – 8:50 p.m.


Donna Butt, Secretary/Treasurer


Steve Scott, Chairperson