



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

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Minutes

August 26, 2020 7:00PM
4926 Fletcher Creek Frontage Rd

1	<p>Call to Order 7:00 p.m.</p> <p>In Attendance: Steve Scott, Margaret Wanke, Robert Cunliffe, Joe Kern, Donna Butt</p>
2	<p>Approval of Agenda</p> <p>MOTION to approve agenda with addition of item 7c. R Cunliffe / M Wanke. Carried.</p>
3	<p>Election of Chairperson – MOTION to keep S Scott as Chairperson. M Wanke / R Cunliffe. Carried.</p>
4	<p>Special Meeting of membership to elect new Board Member(s) – A special meeting will be called to elect another trustee. Tentative date of Tuesday, Sept. 15, 7 p.m. at the Senior's Hall. ACTION: D. Butt to book the venue and advertise in the Pennywise, send out a poster for the community bulletin board, and send out emails.</p>
5	<p>Approval of July 7, 2020 Board Minutes – MOTION to approve the minutes of the July 7, 2020 Board Meeting. M Wanke/ R Cunliffe. Carried.</p>
6	<p>Approval of July 27, 2020 AGM Minutes – MOTION to approve the July 27, 2020 AGM Minutes with some minor amendments. R Cunliffe / M Wanke. Carried.</p>
7	<p>Financials</p> <p>a) MOTION to approve the July 2020 Financial Report. M Wanke/ S Scott. Carried.</p> <p>b) MOTION for approval to seek a \$20,000 line of credit with KSCU – S Scott/ M Wanke. Carried. Action: D. Butt to contact KSCU to set up a line of credit for \$20,000.</p> <p>c) Term Deposits maturing in September – MOTION: that Term Deposit #9 (\$63,598.88 plus interest) to be transferred into another one-year term deposit when it becomes due September 10, 2020. S Scott /R Cunliffe. Carried. Action: D. Butt to arrange for a one-year term deposit.</p> <p>Term Deposit #8 (\$39,778.60 plus interest), coming due on September 4, 2020 will remain in the chequing account until a bylaw is passed to enable transfer of these dollars from the Capital Expenditure account into the Capital Reserve account (see 8b. below).</p>
8	<p>Administration</p> <p>a) Tax Payments to date – only a few property owners still owe their 2020 tax payment. Action: D. Butt to issue in mid September a reminder to property owners with outstanding 2020 taxes.</p> <p>b) Transfer of money in Capital Expenditures Fund to Capital Reserve Fund. Action: Donna to set up bylaw #70 to repeal bylaw #2 using the template for the disbursement of money sent by the ministry.</p>

	<p>c) Update on sales of two properties:</p> <p><u>Gibbings</u> (sold to Dalshaug). Action – S Scott to contact B Dalshaug to set up a meeting for S Scott, R Cunliffe, and J Kern to meet with the new owners to explain the function of the emergency pump. Action: D. Butt to send out a welcome package to Dalshaugs.</p> <p><u>Zackodnik</u> (sold to Tribble/ Heighes).</p>
9	<p>Water System and Maintenance</p> <p>Water Treatment Project – The KWL project is proceeding. D. Nash of KWL met with the Board to consider the options for reducing the number of sites under consideration.</p>
10	<p>Business Arising (old actions)</p> <p>a) Emergency Response Plan – S. Scott confirmed with Sean Brenton has agreed to provide emergency water hauling service in the event of an emergency. This will be noted in the ERP.</p> <p>b) Clean up of concrete waste at the Zackodnik property – J. Kern to undertake.</p> <p>c) Repair of asphalt on N. Kelly property – S. Scott to discuss with N. Kelly.</p> <p>d) Location of water loss – this task will wait until a flow-metering system is installed and we have been able to take more accurate measurements over a longer period of time, including monitoring changes in seasonal water usage/water loss.</p> <p>e) The electric costs (Fortis) for the two potential sites were estimated in a document prepared by the FCID Board at the time of the 9Dot report. Action: S Scott to find and circulate this document. M. Wanke will forward it to KWL.</p>
11	New Business - None
12	Correspondence - None
13	Next Meeting - Tuesday, Sept. 22, 7:00 p.m.
14	Adjournment – 8:35 p.m.


 Donna Butt, Secretary/Treasurer


 FCID Board Chair