



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

Website: www.fletchercreekwater.com
Email: fletchercreekwater@gmail.com

MINUTES

September 28, 2020 7:00 P.M.
4926 Fletcher Creek Frontage Rd

1	Call to Order at 7:00 p.m. In Attendance: Robert Cunliffe, Neil Kelly, Joe Kern, Peter Sonnenberg, Margaret Wanke, Donna Butt (S-T).
2	Election of Board Chairperson Motion: M Wanke was elected as Chairperson. J Kern / R Cunliffe. Carried.
3	Oaths of Office – M Wanke executed the oaths of office for N Kelly and P Sonnenberg.
4	Approval of Agenda – Motion to approve agenda with the addition of 7c) signing authority, 8c) water loss plan, 8d) tour of Kaslo plant, 8e) turbidity testing, 9) trustee recruitment. N Kelly / J Kern. Carried.
5	Approval of Minutes a) Motion to approve the Minutes of August 26, 2020 Board Meeting – J Kern/ R Cunliffe. Carried. b) Motion to approve the Minutes of September 24, 2020 Special General Meeting – J Kern, P Sonnenberg. Carried.
6	Business Arising a) Approval of Draft Bylaw 70 – M Wanke presented the 2020 Capital Expenditure Charge Reserve Fund Disbursement Bylaw #70 (to repeal bylaw #2). Motion: to approve the First Reading of Bylaw #70. M Wanke / N Kelly. Carried. Motion: to approve bylaw #70 upon Second Reading. M Wanke/ N Kelly. Carried. b) Line of credit application. ACTION: Donna to check with the credit union about the possibility of investing in GIC's for businesses, and to determine the time needed for the application process. If short, trustees felt the fee could be avoided until needed. c) Emergency pump – ACTION: M Wanke to set up a meeting with the Dalshaugs for the trustees to meet with them to explain the function of the emergency pump and their role should it need to be accessed. e) Removal of standpipe from former Zackodnik property – was completed by J Kern. ACTION: J Kern to consider the cost of repair of the leaking standpipe at the south end of Highway 31. f) Repair of asphalt on Kelly property – N Kelly would like to wait another year for the ground to settle before requesting the asphalt.
7	Administration a) Motion to approve the August 2020 Income/Expense Report. N Kelly/R Cunliffe. Carried. b) Tax payment status – 95% of tax payments have been received. D Butt sent out a reminder to the two outstanding property owners. c) Signing Authority - Motion: P Sonnenberg to be added as a third signer for the credit union account. M Wanke / N Kelly. Carried. ACTION: D Butt to set up the paperwork at the credit union to bring P Sonnenberg on as the third signer for the account.

	<p>d) Keys – Each trustee should have a shed key. R Cunliffe has cut and distributed keys.</p> <p>e) Emergency contact on website – currently listed as J Kern and M Wanke. J Kern is not home during the day and M Wanke’s cell coverage is sometimes unreliable. P Sonnenberg will be the second emergency contact, with M Wanke as the third person listed on the website.</p>
8	<p>Water System</p> <p>a) Sanitation flush report – the flush went well on September 24, 2020. Discussion around the length of time recommended for chlorine to sit in the system during a flush. ACTION: R Cunliffe to research the protocol for the recommended time to leave chlorine in the lines during a flush. ACTION: D Butt to send the flush process to Robert for additional content, if needed. ACTION: D Butt to be the main admin contact person during subsequent flushes. Robert suggested that a third tank flush could be done without chlorine during the summer. ACTION: D. Butt to bring forward when scheduling the spring 2021 flush.</p> <p>b) KWL project update – waiting for the draft report.</p> <p>c) Water loss – waiting on the KWL draft report before addressing this issue.</p> <p>d) Tour of Kaslo Water Plant - Geoff Scott had offered a tour in the spring 2020 but some issues arose to delay the tour. ACTION: M Wanke to arrange a tour.</p> <p>e) Turbidity Testing - ACTION M Wanke to approach R Doucette /G Hallett about reconvening this task next spring.</p> <p>f) Maintenance – Discussion of possible maintenance upgrades to the existing facility. ACTION: J Kern to present potential prioritized projects at one of the next meetings for Trustee consideration in budget deliberations.</p>
9	<p>New Business</p> <p>Trustee Recruitment – N Kelly raised concern about the difficulty the FCID has faced in recruiting trustees. Trustees offered possible reasons including (a) longstanding residents who have previously served feel they have fulfilled their duty, (b) many residents are either non-BC or seasonal residents, and (c) many new residents voice reluctance to become involved early in their settling-in period. Trustees noted that the FCID seems to have lost its community spirit as evidenced by the drop in participation at our AGM’s in recent years. Trustees determined they would look for opportunities for increased involvement through personal communications and, possibly, formation of committees that could involve non-residents, e.g., finance and/or treatment facility committee.</p>
10	<p>Correspondence</p> <p>S. Scott’s resignation from the Board was received by email on September 2, 2020. His position was filled by P Sonnenberg at the September 24, 2020 special general meeting.</p>
11	<p>Next Meeting – Monday, October 26 at 7:00 p.m.</p>
12	<p>Adjournment – 9:08 p.m. R Cunliffe. Carried.</p>


 Donna Butt, Secretary/Treasurer


 Margaret Wanke, Chair