



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

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MINUTES

February 25, 2021 3:30 p.m. via Zoom

1	Call to Order at 3:30 pm. In Attendance: Robert Cunliffe, Neil Kelly, Joe Kern, Peter Sonnenberg, M Wanke, D Butt (S-T).
2	Approval of Agenda – MOTION to approve with the addition of 6(a) - AGM: P Sonnenberg/ R Cunliffe. Carried.
3	Approval of Minutes of November 23, 2020 – MOTION to approve: J Kern/ P Sonnenberg. Carried.
4	<p>Administration</p> <p>a) Acceptance of November & December, 2020 Income/Expense Reports. Accepted as presented.</p> <p>b) Update on Short-term Borrowing Bylaw #71 – Ministry of Municipal Affairs did not approve bylaw #71 for the purpose of establishing a line of credit, as Improvement Districts are not permitted to carry lines of credit.</p> <p>c) Annual Returns:</p> <ul style="list-style-type: none"> ▪ Worksafe BC – submitted in February ▪ Interior Health Annual Operating Permit – submitted in February (\$150) <p>d) Finance Committee. An organizational meeting of this Committee was held on Feb 1, 2021. Committee members suggested a few changes to the Terms of Reference and answered several financial questions brought before them. Board members considered two recommendations brought forward regarding the Terms of Reference.</p> <p>MOTION: That the Finance Committee’s Terms of Reference be revised as follows:</p> <ul style="list-style-type: none"> ▪ Membership: change from “one” to “at least one” Board member”, and ▪ Addition to Responsibilities: “Support the preparation of the FCID annual and long-term budgets/plans.” M Wanke/ J Kern. Carried.
5	<p>Water System</p> <p>a) Maintenance Report. J Kern requested a 2021 budget increase from \$500 to \$1,000 for maintenance supplies and equipment to complete two more steps towards improving prefiltration water quality. A filter surround has been installed and is working well to filter out debris. The second step is to line the wet well with filter cloth. Stage 3 is to line the stand pipe with filter cloth. The Board voted unanimously to accept this increase. The 2021 budget for maintenance supplies and equipment will be \$3,000 to allow for Joe's work, incidental repairs, and to fix a leaking standpipe at the south end of the system.</p> <p>The materials used for repairs will be checked for potable water standards and a water chemical analysis will be part of all future water testing.</p> <p>b) Business Arising</p> <ul style="list-style-type: none"> ▪ Wet well location & electricity. J Kern has been in conversation with Don Scarlett about a possible route for access to electricity, and suggested the Board meet with D Scarlett to discuss this. ACTION: J Kern and D Butt to arrange a meeting with D Scarlett at the facility. ▪ Interior Health query – Lot 10. M. Wanke contacted R. Ansel on December 22, 2020 to ask if Interior Health is open to considering an existing owner system or Point of Entry system at

	<p>Lot 10, as an alternative to a more costly line installation to provide treatment to this lot, if the triangle site were to be chosen. The engineering firm had recommended the FCID approach Interior Health on this question as part of site selection. R. Ansel stated that yes, Interior Health is open to receiving a proposal for a Point of Use or Point of Entry system. The starting point would be to provide a detailed description and consultant's assessment of the current system. She made note that (i) all plumbing in the house would need to be treated, and (ii) FCID would be responsible for the system including repairs and regular maintenance.</p> <ul style="list-style-type: none"> ▪ Ian Bourne, Certified Technician & Water Treatment Operator. At the last Board meeting, a suggestion was made to contact Ian Bourne as a potential consultant to assist with decisions as we move forward with water treatment. I Bourne has worked with the FCID before, most notably to support the installation of the two stainless steel water tanks in 2014. The Board reviewed information received on his qualifications and previous experience, and felt he may be a useful resource. ACTION: M Wanke to email I Bourne to advise that FCID will be in contact with him when we require his services. <p>c) Alternative Water Treatment Approaches. N. Kelly recommended that before we commit to a treatment system, we reconsider all of our options including (with Board comments):</p> <ul style="list-style-type: none"> ▪ Discontinue pursuit of a treatment system until forced to do so by government. Noted that our operating permit requires us to move forward with a treatment system. ▪ Join forces with others, e.g., the new development near the lease lots. Noted that extending our mainline might be prohibitively expensive. Our moratorium does not permit additional connections if Fletcher Creek remains the water source. Liability may be an issue. ▪ Dig a well. Question of location with potential private property access issues. Could be costly as there are no guarantees that adequate quality or quantity of water will be found. ▪ Point of Entry (POE) - was thoroughly investigated and rejected by the membership in 2012, then subsequently resurrected and rejected by the Board at least two additional times. ▪ Centralized treatment. <p>M. Wanke voiced concern about reverting back 10 years to the start of our water treatment journey, and to halting current progress on centralized water treatment using the staged approach that was accepted by Interior Health in late 2019. She believes that changing direction again as we have done multiple times in the last 10 years will reduce Board credibility with Interior Health, RDCK and the membership. MOTION: As we proceed, we keep our options open to alternative approaches as data analysis warrants. R Cunliffe /P Sonnenberg. Carried.</p> <p>d) Pilot Project. ACTION: M Wanke and N Kelly to work around the pilot study to determine if and how Ian Bourne could be involved.</p> <p>e) Next Steps. ACTION: N Kelly and M Wanke to work on the cost of the pilot study for the 2021 budget. The discussion of turbidity and flow meters is tabled to the March board meeting.</p>
6	<p>New Business - AGM –The 2021 AGM is tentatively scheduled for late May.</p>
7	<p>Correspondence</p> <p>a) Director Aimee Watson, RDCK. M. Wanke received an email response to a query about possible RDCK grants. The FCID is still on their list for a possible grant through the Infrastructure Planning program, and Community Works funding may also be a possibility. ACTION: M Wanke to follow up with an RDCK contact regarding the CW grant and will consider whether our previously submitted IP grant application could be modified.</p>
8	<p>Next Meeting: March 22, 2021 (Note: this was changed to March 25, 2021 after the meeting)</p>
9	<p>Adjournment at 6:22 p.m. J Kern. Carried.</p>


 Donna Butt, Secretary Treasurer


 Margaret Wanke, Chair