



Annual General Meeting
Minutes
June 16, 2021 5:00 p.m.
4950 Fletcher Creek Frontage Rd

Welcome: Call to order at 5:08 p.m.

Attendance: Elle Anderwert, John Anderwert, Robert Cunliffe, Graham Gilbert, Heather Kelly, Neil Kelly, Joe Kern, Barbara Lawrence, Ivan Metzlar, Jen Metzlar, Barbara Lee, Barbara Neelands, Warren Pashkowich, Laurie Rutherford, Rebecca Rutherford (guest), Don Scarlett (guest), Jorg Schreiber, Kathleen Sonnenberg, Peter Sonnenberg, Eileen Teng, Margaret Wanke, Heather Walsof, Philip Walsof, George Wilson, Valerie Woodmass, Donna Butt (Secretary/Treasurer).

Margaret Wanke introduced the trustees, the secretary/treasurer, and the new members. There were no questions about the 2020 minutes which had already been passed by the board.

Margaret Wanke announced the meeting procedures.

The Agenda was accepted with the change that Item 6e be moved to 6b.

Report on the Condition of The Improvement District's Works

Improvements in 2020 and works required

A Finance Committee was formed to help the treasurer with financial questions and issues. J. Kern summed up the improvements at the water system facility over the past year including the installation of the screen surrounding the wet well and the addition of hardware fabric around the standpipe. J. Kern pointed out that the system has many leaks throughout and finding and eliminating these leaks is a task that will need addressing before more filtering is implemented. Don Scarlett led a tour of the water facility before the meeting. On the tour, he explained a possible plan for bringing electricity to the facility in a less expensive way than the original Fortis estimate. Don Scarlett has also offered to supply water in the case of an emergency. This was explained in detail again for those not present on the tour.

A history of Interior Health's communication with FCID was reviewed with the need to keep moving forward with a plan and a possible phased approach.

Goals for 2021

Margaret Wanke discussed some granting possibilities. RDCK has the potential for \$30,000 financing available for Central Water Treatment. A Planning Grant for \$10,000 is available as a matching grant. The pilot study at Craig Tucker's residence was explained.

Presentation of the Annual Financial Statements

Donna Butt presented the 2020 Annual Financial Statements. There was a question about the Professional Services expense. It was explained that this is to cover the contract wages of the

secretary/treasurer. Recent taxation rates were questioned. Taxes have remained the same since 2018.

Current Year's Budget

Margaret Wanke highlighted aspects of the 2021 budget, including plans for the pilot study. The pilot study includes the costs for a flow and turbidity meter. Maintenance costs will be slightly higher to include pre-filtration costs. There was some discussion about the need for the pilot study and past engineering reports. Very little of the \$19,000 budgeted for the pilot study has been spent yet.

Decision about Trustees' Honorarium

Motion to hold the Trustees' honorariums at the current annual rate of \$500 for the Chair and \$250 for each Trustee. N. Kelly/ R. Cunliffe. Carried.

Election of Trustees

Current status: R. Cunliffe and J. Kern terms expire 2021; P. Sonnenberg and M. Wanke terms end in 2022; vacancy for term expiring in 2023

Election for the trustee position 2021 – 2022 – N. Kelly nominated R. Cunliffe as a scrutineer. A call for a second scrutineer was made. Rebecca Rutherford volunteered. There were no objections. Motion: to accept R. Cunliffe and R. Rutherford as the two scrutineers for the trustee election. Carried. The Chair for this portion of the meeting was turned over to D. Butt to explain the procedure for the election. M. Wanke proceeded to outline her position if re-elected. N. Kelly followed with his position. Questions were taken from members. Ballots were handed out to all eligible voters. The vote was counted by D. Butt under the scrutiny of R. Cunliffe and R. Rutherford.

Results: M Wanke - 7, N Kelly – 10, abstained - 1.

N. Kelly will fill the trustee position set to expire in 2022.

Call for nominations and election for vacant position 2021 to 2023

Laurie Rutherford volunteered. This trustee position was filled by L. Rutherford by acclamation.

Renewal of J. Kern appointment to 2024 – J. Kern stepped down from his position. Call for nominations. P. Walsof nominated G. Gilbert, N. Kelly seconded. G. Gilbert declined. Second call for a volunteer or nomination. None. This position will remain vacant at this time.

Call for nominations and election for vacant position 2021 to 2024 – no nominations or volunteers. Second call for a volunteer or nomination. None. This position will remain vacant at this time.

A date for a special meeting will be set at the next board meeting.

Adjournment – 6:56 p.m.



Donna Butt, Secretary Treasurer



Chair