



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

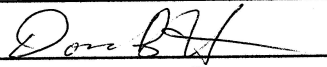
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BOARD OF TRUSTEE MEETING MINUTES

May 6, 2021, 4:00 pm, 4926 Fletcher Creek Frontage Road

1	Call to Order 4:00 p.m. In Attendance: Joe Kern, Peter Sonnenberg, Margaret Wanke (Chair), Donna Butt (S-T)
2	Approval of Agenda. MOTION to approve the Agenda. J Kern /P Sonnenberg. Carried.
3	Approval of Minutes of March 25, 2021 MOTION to approve: M Wanke / J Kern. Carried.
4	Administration <ul style="list-style-type: none">a) Acceptance of March 2021 Financial Statement – accepted as presented.b) Approval of April 2021 Financial Statement - Motion to approve the April 2021 Financial Statement as presented, pending discussion of Agenda item 4c. M Wanke / J Kern. Carried.c) Approval of 2021 Budget - Motion to approve. M Wanke / P Sonnenberg. Carried.d) 2021 Boundary Adjustment Resolution was signed by three trustees. ACTION: D Butt will scan and email the Boundary Adjustment Resolution to the Ministry of Municipal Affairs and Housing along with the other documents required for the Wlosek Boundary Extension and the Tribble/Heighes Boundary Reduction.e) RDCK Grants. MOTION to submit a grant for the July 2021 Provincial Infrastructure Grant Program for the design of the FCID water treatment system. M Wanke/ P Sonnenberg. Carried. ACTION: M Wanke to contact RDCK (A Watson) and Interior Health (R Ansel) for the required letters of support.f) Finance Committee – The Long Term Financial Planning Assumptions & Cost Estimates by Component document (dated April 29, 2021) was reviewed by the Finance Committee. This document will continue to be updated as cost estimates become available, and will be used to prepare long term budget projections and an affordable plan for the treatment system.g) AGM Agenda Package -The 2021 AGM Agenda and Trustee Letter were reviewed by the Board. The AGM is planned for 5:00 PM on Monday, June 7, 2021 (provided Covid restrictions permit outdoor gatherings). A pre-meeting water facility tour will be offered at 4:00 PM for any property owners interested. The AGM will be held at P Sonnenberg's residence, 4950 Fletcher Creek Frontage Rd. ACTION: D Butt to send out an email AGM announcement (phoning those not on email) before mid-May, followed by emailing (and mailing those not on email) the AGM package which will include the 2020 financial statements, the 2021 Budget, Trustee Letter, AGM Agenda, and 2020 AGM Minutes. ACTION: D Butt will submit an AGM Notice to The Pennywise at least two weeks in advance of the AGM as well as post a notice at The Community Bulletin Board. ACTION: D Butt to invite Don Scarlett to the AGM. ACTION: P Sonnenberg to approach R Cunliffe to help with the tour.h) Tax assessments – tax assessments will not be mailed until the 2021 Taxation Bylaw is approved. The government has indicated that the Bylaw will be approved shortly.

5	Water System <p>a) Maintenance Report Based on early turbidity reading results taken before and after the wet well, it appears the filter cloths have worked to lower the turbidity readings but removing larger debris from the water going into our tanks. J Kern is sourcing filter cloth or mesh to surround the cement well and intake pipe. ACTION: J Kern to contact Ace Hardware to ask about options for filter cloth or mesh for the wet well.</p> <p>The southern standpipe replacement is scheduled to occur as soon as J Kern is able to arrange it.</p> <p>b) System Flush - Saturday, June 5 – ACTION: D Butt to send out an email (and phoning those not on email) two weeks prior to the flush. At least two tank cleanings have been added to the schedule each year between full system disinfection flushes. The next tank cleaning will occur between the next system flush and freeze-up.</p> <p>c) Pre-Design Data Collection - Craig Tucker's residence will take part in the pilot study with cartridge filtration. A second residence is being investigated to test the back washable filter for the purpose of comparison. Motion to proceed with implementing the pre-design data collection study as per the recommendations in the KWL report. M Wanke / J Kern. Carried.</p> <p>Ian Bourne and other vendors have been contacted for the rental/purchasing of flow and turbidity meters.</p> <p>Water samples need to be taken during peak freshet as part of the pre-design data collection study. These samples will be shipped to CARO Analytical Services. ACTION: J Kern to notify M Wanke when peak freshet occurs. ACTION: M Wanke to take the freshet water samples and ship them to CARO lab. ACTION: D Butt to contact a local courier to inquire about procedure for shipping the samples to CARO.</p> <p>Rick Doucette is taking turbidity readings from the creek, the trough, and at the tap of his residence. ACTION: D Butt to contact R Doucette before each board meeting to obtain turbidity readings. These readings will be recorded in an Excel table and presented at the board meetings.</p>
6	New Business - none
7	Correspondence – A resignation email was received from N Kelly dated: April 18, 2021.
8	Meetings AGM date: June 7, 2021 4:00 PM for pre-meeting tour followed by AGM at 5:00 PM. Next Board Meeting: Monday, June 14, 2021 5:00 PM
9	Adjournment – 6:40 PM. J. Kern moved to adjourn. Carried.


Donna Butt, Secretary Treasurer


Chair