



# FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38  
Kaslo, BC V0G 1M0

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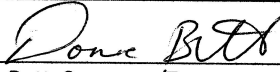
## TRUSTEE MEETING MINUTES

October 6, 2021, 7:00 pm  
4950 Fletcher Creek Frontage Road

1	<b>Call to Order</b> at 7:15 p.m. In Attendance: Heather Kelly, Neil Kelly, Barbara Lawrence, Laurie Rutherford, Peter Sonnenberg, Donna Butt (S-T).
2	<b>Approval of Agenda</b> – Motion to approve the Agenda with the addition of 6 f) & 6 g). L. Rutherford / H. Kelly. Carried.
4	<b>Approval of September 8, 2021 Minutes</b> – Motion to approve. B. Lawrence/ P. Sonnenberg. Carried.
5	<b>Open Forum</b> – no members showed up.
6	<p><b>Administration</b></p> <p>a) <b>Acceptance of September 2021 Financial Statement</b> – Accepted as presented.</p> <p>b) <b>Submission of new bylaws arising from Special Meeting.</b> ACTION: D. Butt to draft a resolution to bylaw 36 to increase the fee for water shut-off/turn-on to \$30. Currently there is no charge for this service.</p> <p>c) <b>Review of amendment to consequences for delinquent tax payment</b> – the delinquent tax payment penalty will remain at 20%. First notice will go out the day after the due date. A second notice will go out one month later. The water will be shut-off 30 days after the second notice.</p> <p>d) <b>Technical Committee</b> – A handout was circulated to all the trustees before the meeting. The focus of this committee will be to investigate possible systems and put together competent cost estimates. Recruitment – ACTION: L. Rutherford to draft a notice asking for volunteers. The notice will be presented to the other trustees. If this isn't effective, property owners will be actively recruited.</p> <p>e) <b>Term Deposit update</b> – Kootenay Saver Term #13 matures on Oct. 29, 2021 (\$40,368.94). ACTION: D Butt to send out a list of FCID's terms to trustees. An investment decision for these funds will be made at the next board meeting.</p> <p>f) <b>Emergency Response Plan</b> – phone number updates for P. Sonnenberg and B. Lawrence. ACTION: P. Sonnenberg to make two copies of the shed key to distribute to trustees.</p> <p>g) <b>Update of new property owners and recent property sales</b> – Aris sold to K. Newmoon &amp; K. Kivi. Metzlar sold to J. Kang. ACTION: D. Butt to send new land title documents to L. Rutherford for her information.</p>
7	<p><b>Water System</b></p> <p>a) <b>Operations &amp; Maintenance Report</b> - Ongoing leak at campground (Edds' property) – valve is shut off so it is not leaking and will be dealt with next season. The Fletcher Creek water level is quite low but is not a problem at this time. Screens in the shed gable ends will be enclosed for winter.</p> <p>b) <b>Status of neighbouring ID water systems</b> – Mirror Lake, Woodbury, Balfour, Proctor-Harrop.</p>

	<p>L. Rutherford is trying to find contacts in these communities. She may also try to contact Ainsworth.</p> <p>c) <b>Water Guy equipment recommendations</b> – Water Guy has not returned any calls from L. Rutherford.</p> <p>d) <b>Ramtech U.V. T. Proposal</b> – As agent for Trojan Technologies/Viqua, Ramtech provided a technical and commercial quotation for Ultraviolet Disinfection in a central treatment application point of entry. Commercially, the prices covered a wide range reflecting a wide range of “sparing for reliability” options. Functionally, the offerings for a central treatment application were certified by the European or US standard. All point of entry offerings met current Canadian code requirements. The quote will be a good starting point for the technical committee. ACTION: N Kelly to prepare a summary to give to D. Butt to put on the website</p> <p>e) <b>Rainfresh sampling and recommendation</b> – A sample of water was provided to Rainfresh as they were the equipment supplier assisting 9Dot with the first engineering study commissioned in 2019 by the FCID. Unfortunately, their response was not useful. The Rainfresh option will be parked until taken up by the technical committee.</p> <p>f) <b>Review of turbidity analysis</b> – a document was circulated to the trustees before the meeting. R. Doucette &amp; G. Hallett have been taking turbidity readings on a weekly basis. The results will be posted on the website. What is different this time is the time span covered and the continuity of source and analyst. As expected, spring runoff is the period of greatest concern with the other parts of the year requiring little or even no filtration to satisfactorily condition its raw water for ultraviolet disinfection.</p> <p>g) <b>Review of pilot study</b> – An interim report was circulated to the trustees prior to the meeting. ACTION: all trustees to review this report. The trustees will be consulted at the next meeting before the document is put on the website.</p> <p>h) <b>Finalize fall system flush date</b> – Saturday, October 16 at 9:00 a.m. P. Sonnenberg and L. Rutherford will carry out the sanitation flush. P. Sonnenberg will ask Robert Cunliffe to help.</p>
<p>8</p>	<p><b>New Business</b></p> <p>a) <b>Summary and Action Plan from meeting with Municipal Affairs – Motion #1: Taxpayers Motions</b> - A motion can be submitted by property owners two weeks prior to a board meeting for discussion at the meeting. Consistent with current provincial legislation, the motion will require the sponsorship of a Trustee for submission at a meeting. No new bylaw or resolution will be developed for this action item. <b>Motion #2: Approval of Capital Spending</b> – Capital spending in excess of a specified amount will require the same approval process as is currently in place for borrowing. <b>Motion #3: Annual Budget</b> - The annual budget will be prepared by the trustees and will be submitted for review of the membership two weeks before the AGM. The proposed annual budget will be amended by the Trustees, based on feedback from the taxpayers at the annual general meeting, before approval of the Trustees. A resolution by the current Trustees will be developed for consideration at the next Trustee meeting. <b>Motion#4: Voter Eligibility</b> – Municipal Affairs provided no assistance in the implementation of our desire to change voter eligibility. Municipal Affairs undertook to provide us information on the applicability of reincorporation to enable voter eligibility more in line with the instructions provided by the FCID taxpayers. This motion will be parked until we hear back from Municipal Affairs. ACTION: N. Kelly to provide proposed text for the proposed bylaws and resolutions prior to the next meeting.</p> <p>b) ACTION: L. Rutherford to put a suggestion box for FCID members by the community bulletin board.</p> <p>c) In an effort to increase taxpayer participation, L. Rutherford undertakes to post larger</p>

	notices of Trustee, Annual General, and Special Meetings.
<b>9</b>	<b>Correspondence</b> – Email from M. Wanke - this correspondence will be kept on the files.
<b>10</b>	<b>Next Meeting</b> – Tuesday, November 9 at 7:00 p.m. 4749 Twin Bays Road (Going forward, to aid in scheduling and increase tax payer participation, Trustee meetings will be held, whenever possible, on the second Tuesday of the month.)
<b>11</b>	<b>Adjournment</b> – 8:56 p.m. L. Rutherford. Carried.

  
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Donna Butt, Secretary/Treasurer

  
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Chair