



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

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TRUSTEE MEETING MINUTES

February 10, 2022, 7:00 pm
via Google Meet

1	Call to Order – 7:00 p.m. In Attendance: Heather Kelly, Neil Kelly, Barbara Lawrence, Laurie Rutherford, Peter Sonnenberg, Donna Butt (S-T)
2	Approval of Agenda – Motion to approve the Agenda. N. Kelly / H. Kelly. Carried.
4	Approval of January 10, 2022 Minutes – Motion to approve the Minutes. H. Kelly / N. Kelly. Carried.
5	Open Forum – None
6	<p>Administration</p> <ul style="list-style-type: none"> a) Acceptance of 2021 Year-end Financial Statements – Accepted as presented. b) Acceptance of January 2022 Financial Statements- Accepted as presented. c) Decision on whether to mail or email 2022 Tax Invoices – Motion to send the 2022 Tax Notices by email. Members not on email will have theirs mailed out. D. Butt / P. Sonnenberg. Carried. A read receipt will be sent to ensure the tax notice is received and read. d) Preliminary Budget – the figure of \$1,200 for Maintenance Supplies and Equipment was discussed. This amount will cover building a bridge from the creek bank to the caisson, repairing the spillway gate that drains the intake pool, installing the inventory lids on the intake to keep out debris, falling some trees that threaten the creek, and putting 6NPS pipe in stock for emergency repairs. ACTION: P. Sonnenberg to check on the state of pipe couplers in stock and the cost of new couplers. Funds for these parts will be included in this budget category. Bleach for two sanitation flushes/year will cost about \$150 in total and this amount is also figured into the \$1,200. ACTION: P. Sonnenberg to contact The Land Titles Survey Authority in regards to Call Before you Dig. Water lines should be registered by land description. ACTION: P. Sonnenberg, and R. Cunliffe to check on the situation of the leak at the campground. The figure for Maintenance Contract Labour will be set to zero because there is no planned event and it should not be restricted by the budget. A budget entry for Rent will be added to cover the expense of two hall rentals during the year (The AGM and a Town Hall Meeting). e) 2022 Taxation Bylaw – ACTION: H. Kelly will submit the wording for the tax notice in the case of taxes left unpaid after the second notice has been issued. f) Set tentative AGM date – ACTION: D. Butt to book the Seniors' Centre for the 2022 AGM for Tuesday, May 24 at 6:30 p.m. g) CRA Documentation - ACTION: D. Butt to contact CRA with B. Lawrence as the Chairperson of the Finance Committee and D. Butt as Secretary/Treasurer set up as the two contacts going forward. h) Liability Insurance Update – Inquiries have been made with two insurance companies .

	Both companies stated that there would be a health hazard exclusion which makes the purchase of liability insurance useless. ACTION: N. Kelly to continue with the search for liability insurance.
7	<p>Water System</p> <p>a) Maintenance Update – ACTION: N. Kelly and P. Sonnenberg to draft a written contract for the Maintenance person's work.</p> <p>b) Treatment Committee/Pilot Study Update – Site Two is running well. A Town Hall will be planned with illustrated views of the pilot study and the water treatment system options. Members will be invited to ask questions. Site One – FCID paid for a third set of filters. N. Kelly spoke to Tucker the Plumber and Tucker acknowledged that FCID had purchased the third set of filters. The filters will be changed-out on the one year anniversary date. Interior Health was sent an invitation to attend the first Treatment Committee Meeting but did not reply.</p> <p>c) Water Quality Advisories - If the Boil Water Notice is removed, FCID could be held responsible for any water-related illness – insurance policies offered to date will not cover this. This situation will be presented to the membership with the implications of what happens if the Boil Water Notice is kept or removed. This will be an agenda item for the AGM. ACTION: N. Kelly to prepare documentation laying out the situation, consequences, and options for membership review before the AGM.</p>
8	<p>New Business</p> <p>a) Emergency Preparedness - a recent situation illustrated that there are some problems with the current emergency protocols. This issue is tabled for the March meeting.</p>
9	Correspondence – J. Kern's concerns were addressed in item 6d).
10	Next Meeting – Tuesday, March 8 at 7:00 p.m. , P. Sonnenberg's residence.
11	Adjournment – 8:20 p.m.


 Donna Butt, Secretary/Treasurer


 Chair