



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

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Annual General Meeting June 7, 2022, 7:00 p.m. St. Andrew's United Church Kaslo

AGENDA

1. Call to order
2. Member Information Session – Alan Davidson
 - 2.1 Creek Bed Stability
 - 2.2 What brings about a water quality advisory?
3. Trustee's Report
4. Presentation of the 2021 Annual Financial Statement
5. Presentation of Current Year's Budget proposed budget
 - Decision: Member's may amend or approve the proposed budget
6. Decision about Trustees' Honorarium
 - a) Current level:
 - Chair receives a \$500/year honorarium
 - Trustees receive a \$250/year honorarium
 - b) Decision by vote - Motion to approve the 2022 honorariums
7. Election of Trustees

Scrutineers – TBA by those nominated or Donna Butt as a default.

 - a) Current status: N. Kelly and P. Sonnenberg terms expire 2022; H. Kelly term expires in 2024; L. Rutherford's resigned – term expires 2023. B. Lawrence resigned – term expires 2024.
 - b) Call for nominations and election for trustee position 2022 to 2025. (N. Kelly has agreed to accept if nominated.)
 - c) Call for nominations and election for position 2022 to 2025. (P. Sonnenberg has agreed to accept if nominated.)
 - d) Call for nominations and election for term expiring 2023.
 - e) Call for nominations and election for term expiring 2024.
8. Adjournment

Notes:

- 1) Minutes of the 2021 AGM were reviewed and adopted by the Board as per Bylaw #66 at the June 16, 2021 Board meeting.
- 2) No motions were submitted by the members for consideration of the Trustees and members present.



Annual General Meeting

Minutes

June 16, 2021 5:00 p.m.

4950 Fletcher Creek Frontage Rd

Welcome: Call to order at 5:08 p.m.

Attendance: Elle Anderwert, John Anderwert, Robert Cunliffe, Graham Gilbert, Heather Kelly, Neil Kelly, Joe Kern, Barbara Lawrence, Ivan Metzlar, Jen Metzlar, Barbara Lee, Barbara Neelands, Warren Pashkowich, Laurie Rutherford, Rebecca Rutherford (guest), Don Scarlett (guest), Jorg Schreiber, Kathleen Sonnenberg, Peter Sonnenberg, Eileen Teng, Margaret Wanke, Heather Walsof, Philip Walsof, George Wilson, Valerie Woodmass, Donna Butt (Secretary/Treasurer).

Margaret Wanke introduced the trustees, the secretary/treasurer, and the new members. There were no questions about the 2020 minutes which had already been passed by the board.

Margaret Wanke announced the meeting procedures.

The Agenda was accepted with the change that Item 6e be moved to 6b.

Report on the Condition of The Improvement District's Works

Improvements in 2020 and works required

A Finance Committee was formed to help the treasurer with financial questions and issues. J. Kern summed up the improvements at the water system facility over the past year including the installation of the screen surrounding the wet well and the addition of hardware fabric around the standpipe. J. Kern pointed out that the system has many leaks throughout and finding and eliminating these leaks is a task that will need addressing before more filtering is implemented. Don Scarlett led a tour of the water facility before the meeting. On the tour, he explained a possible plan for bringing electricity to the facility in a less expensive way than the original Fortis estimate. Don Scarlett has also offered to supply water in the case of an emergency. This was explained in detail again for those not present on the tour.

A history of Interior Health's communication with FCID was reviewed with the need to keep moving forward with a plan and a possible phased approach.

Goals for 2021

Margaret Wanke discussed some granting possibilities. RDCK has the potential for \$30,000 financing available for Central Water Treatment. A Planning Grant for \$10,000 is available as a matching grant. The pilot study at Craig Tucker's residence was explained.

Presentation of the Annual Financial Statements

Donna Butt presented the 2020 Annual Financial Statements. There was a question about the Professional Services expense. It was explained that this is to cover the contract wages of the

secretary/treasurer. Recent taxation rates were questioned. Taxes have remained the same since 2018.

Current Year's Budget

Margaret Wanke highlighted aspects of the 2021 budget, including plans for the pilot study. The pilot study includes the costs for a flow and turbidity meter. Maintenance costs will be slightly higher to include pre-filtration costs. There was some discussion about the need for the pilot study and past engineering reports. Very little of the \$19,000 budgeted for the pilot study has been spent yet.

Decision about Trustees' Honorarium

Motion to hold the Trustees' honorariums at the current annual rate of \$500 for the Chair and \$250 for each Trustee. N. Kelly/ R. Cunliffe. Carried.

Election of Trustees

Current status: R. Cunliffe and J. Kern terms expire 2021; P. Sonnenberg and M. Wanke terms end in 2022; vacancy for term expiring in 2023

Election for the trustee position 2021 – 2022 – N. Kelly nominated R. Cunliffe as a scrutineer. A call for a second scrutineer was made. Rebecca Rutherford volunteered. There were no objections. Motion: to accept R. Cunliffe and R. Rutherford as the two scrutineers for the trustee election. Carried. The Chair for this portion of the meeting was turned over to D. Butt to explain the procedure for the election. M. Wanke proceeded to outline her position if re-elected. N. Kelly followed with his position. Questions were taken from members. Ballots were handed out to all eligible voters. The vote was counted by D. Butt under the scrutiny of R. Cunliffe and R. Rutherford.

Results: M Wanke - 7, N Kelly – 10, abstained - 1.

N. Kelly will fill the trustee position set to expire in 2022.

Call for nominations and election for vacant position 2021 to 2023

Laurie Rutherford volunteered. This trustee position was filled by L. Rutherford by acclamation.

Renewal of J. Kern appointment to 2024 – J. Kern stepped down from his position. Call for nominations. P. Walsof nominated G. Gilbert, N. Kelly seconded. G. Gilbert declined. Second call for a volunteer or nomination. None. This position will remain vacant at this time.

Call for nominations and election for vacant position 2021 to 2024 – no nominations or volunteers. Second call for a volunteer or nomination. None. This position will remain vacant at this time.

A date for a special meeting will be set at the next board meeting.

Adjournment – 6:56 p.m.


Donna Butt, Secretary Treasurer


Chair

**Fletcher Creek Improvement District
Comparative Balance Sheet
2021 Actual vs 2020 Actual**

	<u>As at Dec. 31, 2021</u>	<u>As at Dec. 31, 2020</u>	<u>Difference</u>
ASSET			
'Current Assets			
'Petty Cash	29.51	40.99	-11.48
'KSCU Chequing Current	1,219.40	-413.90	1,633.30
'Cap Reserve Bylaw 60 - Term 13	0.00	40,368.94	-40,368.94
'Summit Savings Account	45,146.56	30,026.31	15,120.25
'Cap Reserve KSCU #10	41,478.91	40,633.73	845.18
'Capital Reserve Bylaw 60 KSCU #11	32,729.29	32,245.61	483.68
'Cap Reserve Bylaw 60 #12	0.00	64,542.72	-64,542.72
'Cap Reserve Non-redeemable Term #14	65,239.78	0.00	65,239.78
'Cap Reserve 3-yr R Climber Term #15	40,562.71	0.00	40,562.71
'KSCU Class A Shares	25.00	25.00	0.00
'Total Cash	226,431.16	207,469.40	18,961.76
'Total Current Assets	226,431.16	207,469.40	18,961.76
'Capital Assets			
'Pumping System	11,532.46	11,532.46	0.00
'Accum. Amort. -Pumping System	-11,532.46	-11,532.46	0.00
'Net - Pumping System	0.00	0.00	0.00
'Waterworks System	117,710.43	117,710.43	0.00
'Accum. Amort. -Waterworks System	-54,424.78	-51,061.62	-3,363.16
'Net - Waterworks System	63,285.65	66,648.81	-3,363.16
'Building	4,962.94	4,962.94	0.00
'Accum. Amort. -Building	-1,103.13	-979.06	-124.07
'Net - Building	3,859.81	3,983.88	-124.07
'Total Capital Assets	67,145.46	70,632.69	-3,487.23
TOTAL ASSET	293,576.62	278,102.09	15,489.59
LIABILITY			
'Current Liabilities			
'GST/HST Paid by FCID on Purchases	-424.19	-1,078.59	654.40
'GST/HST Owing (Refund)	-424.19	-1,078.59	654.40
'Total Current Liabilities	-424.19	-1,078.59	654.40
TOTAL LIABILITY	-424.19	-1,078.59	654.40
EQUITY			
'Retained Earnings			
'Retained Earnings - Previous Year	279,180.68	279,215.00	-34.32
'Current Earnings	14,820.13	-34.32	14,869.51
'Total Retained Earnings	294,000.81	279,180.68	14,820.13
TOTAL EQUITY	294,000.81	279,180.68	14,820.13
LIABILITIES AND EQUITY	293,576.62	278,102.09	15,474.53

Fletcher Creek Improvement District					
Comparative Income Statement					
2021 Actual vs 2020 Actual					
	Actual Jan. 1 – Dec. 31, 2021	Notes	Actual Jan. 1 – Dec. 31, 2020	Notes	Difference
REVENUE					
'Revenue from Bylaws					
'Tax Payments	33,327.53		33,975.78		-648.25
'Tax Penalties	113.00	penalty from one late tax payment	0.00		113.00
Taxes owing	-15.06	taxes owing from 2021	0.00		
'Connection Fees	0.00		4,000.00	Wlosek's	-4,000.00
'Net Revenue from Bylaws	33,425.47		37,975.78		-4,535.25
'Other Revenue					
'Interest Income	2,343.38		2,978.31		-634.93
'Miscellaneous Revenue	0.00		0.00		0.00
'Total Other Revenue	2,343.38		2,978.31		-634.93
TOTAL REVENUE	35,768.85		40,954.09		-5,185.24
EXPENSE					
'Water System Expenses					
'Maintenance Contract Labour	1,666.86		0.00		1,666.86
'Maintenance Supplies and Equipment	970.95		427.42		543.53
'Total Maintenance	2,637.81		427.42		2,210.39
'Service Connections	0.00		7,629.42	Wlosek's	-7,629.42
'Treatment System Consulting	0.00		16,497.43	KWL Report	-16,497.43
'FlowMeter	130.79		0.00		130.79
'Treatment System Water Testing	2,177.83		369.44		1,808.39
Total Treatment System Preparation	2,308.62		16,866.87		-14,558.25
'Adjustment Write-off	0.00		236.04	Taxes written off from years ago	-236.04
'Total Water System Expenses	4,946.43		25,159.75		-20,213.32
'Payroll Expenses					
'Trustee Honoraria	1,302.08		1,645.83		-343.75
'Other Honoraria	500.00	J. Kern	350.00	J. Kern	150.00
'Total Honoraria	1,802.08		1,995.83		-193.75
'WCB Expense	25.00		65.43		-40.43
'Total Payroll Expense	1,827.08		2,061.26		-234.18
'General & Administrative Expenses					
'Advertising & Promotions	477.98		473.02		4.96
'Amortization Expense	3,487.23		3,487.23		0.00
'Subscriptions	214.00	Zoom Subscr	0.00		214.00
'Office Supplies	257.57		196.20		61.37
'Permits and Licenses	350.00		350.00		0.00
'Postage and Box Rental	388.43		239.45		148.98
'Professional Services	9,000.00		8,885.00		115.00
'Travel Expenses	0.00		136.50		-136.50
'Total General & Admin. Expenses	14,175.21		13,767.40		407.81
TOTAL EXPENSE	20,948.72		40,988.41		-20,039.69
NET INCOME	14,820.13		-34.32		14,854.45

Fletcher Creek Improvement District**Statement of Cash Flows****Jan. 1 – Dec. 31, 2021**

Cash Flows from (used in) Operation Activities	14,820.13
'Amortization Expense	3,487.23
Accounts Receivable (GST Rebate Owing)	654.40
Net Cash provided by (used in) Operating Activities	18,961.76
Net Cash provided by (used in) Financing Activities	0.00
Increase/Decrease in Cash and Cash Equivalents	18,961.76
'Cash and Cash Equivalents at Beginning of Period	207,469.40
'Cash and Cash Equivalents at End of Period	226,431.16

2021 Actual & 2022 Draft Budget	Actual 2021	2022 Budget – DRAFT	Notes
*REVENUE			
*Tax Payments	33,327.53	33,342.59	+ \$15.06 O/S taxes owing
*Tax Penalties	113.00	0.00	late payment tax penalty
*Connection Fees	0.00	0.00	
*Net Revenue from Bylaws	33,440.53	33,342.59	
*Other Revenue			
*Interest Income	2,343.38	2,761.00	
*Miscellaneous Revenue	0.00	0.00	
*Total Other Revenue	2,343.38	2,761.00	
*TOTAL REVENUE	35,783.91	36,103.59	
*EXPENSE			
Water System Expenses			
*Maintenance Contract Labour	1,346.86	3,500.00	
*Maintenance Supplies and Equipment	970.95	1,200.00	
Total Maintenance	2,317.81	4,700.00	
*Treatment System Consulting	0.00	0.00	
*FlowMeter	130.79	0.00	
*Treatment System Water Testing	2,497.83	2,500.00	
Total Treatment System Preparation	2,628.62	2,500.00	
*Total Water System Expenses	4,946.43	7,200.00	
*Payroll Expenses			
*Trustee Honoraria	1,302.08	1,250.00	
*Other Honoraria	500.00	0.00	
*Total Honoraria	1,802.08	1,250.00	
*WCB Expense	25.00	25.00	
*Total Payroll Expense	1,827.08	1,275.00	
*General & Administrative Expenses			
*Advertising & Promotions	477.98	500.00	
*Amortization Expense	3,487.23	3,487.23	
*Subscriptions	214.00	0.00	
*Office Supplies	257.57	300.00	
*Permits and Licenses	350.00	350.00	
*Postage and Box Rental	388.43	400.00	
*Professional Services	9,000.00	9,000.00	
Rent		490.00	
*Travel Expenses	0.00	0.00	
*Total General & Admin. Expenses	14,175.21	14,527.23	
*TOTAL EXPENSE	20,948.72	23,002.23	
*NET INCOME	14,835.19	13,101.36	

Fletcher Creek Improvement District

Trustee's Report For The Operating year 2021

Trustees: Heather Kelly, Peter Sonnenberg and Neil Kelly. (L. Rutherford and B. Lawrence resigned.)

Special thanks to volunteers:

- Robert Cunliffe, Emergency Pump Testing, and Treatment Committee;
- Rick Doucette, turbidity analyses;
- Graham Gilbert, finance committee;
- Gerry Hallett, turbidity analyses;
- Brad Hartland;
- Heather Kelly, Trustee;
- Neil Kelly, Trustee, Maintenance, and Treatment Committee;
- Barbara Lawrence, Trustee;
- Don Scarlett, Treatment Committee;
- Peter Sonnenberg, Trustee, Maintenance, and Treatment Committee;
- Craig Tucker, Pilot Study;
- Joe Kern, maintenance;
- Laurie Rutherford, Trustee and Treatment Committee;
- Phil Walsof, Emergency Pump Testing; and
- George Wilson, finance committee.

The biggest challenge facing the FCID is misinformation. Elimination of hearsay, unfounded mischief and fake news is essential to good decision making. As a first step in the elimination of hearsay and fiction, let's review the conditions on the operating permit issued by the Ministry of Health. Our permit has five conditions:

- 1) Maintain Public Notification to All Users of the Water System – The Boil Water Notice is posted on the community bulletin board and was part of the AGM notice. At last report the Ministry of Health opined that we're in compliance.
- 2) Identify Funding Plans or Mechanisms for Treatment – The Trustees corresponded with the Ministry of Health and explained that a treatment plan has not been approved by the membership but we are working toward that end. Once we have chosen a treatment method we will be in a position to develop an implementation plan including funding details. The Ministry of Health requested that they be kept updated as to progress.
- 3) Collect Data to Identify the Preferred Option to Reduce Risk – The Trustees corresponded with the Ministry of Health outlining its strategy to rely on the blemish free record of an operating system using NSF 55 Class A ultraviolet disinfection. The Ministry of Health failed to comment on the query in a meaningful way.
- 4) Identify Treatment to Move Out of "High Risk Requiring Boil Water Notification Category" and Continually Reduce Risk - The Trustees corresponded with the Ministry of Health explaining that we are conducting a Pilot Study to gather the data that will enable us to fulfill the requirements of this

condition. The Pilot Study is expected to be complete early September, 2022. Data analysis, equipment sizing and equipment costing will take some time to get to the ultimate goal of enabling the membership to make an informed decision in selecting the path forward.

5) Install Treatment – The target completion date for this condition is 2 years after the issuance of a construction permit. We have not selected a path forward and therefore have not applied for a construction permit.

The Trustees have asked the Ministry of Municipal Affairs directly if it has as one of its goals, the elimination of Improvement Districts. The answer was “no”. The Regional District of Central Kootenay (RDCK) was asked directly if it was in the position to annex or expropriate Improvement Districts. The answer was “no”. The Nelson Star, on February 24, 2022 carried an article which quoted RDCK spokesperson as saying, “The regional district won’t be assuming control of any more water systems for the next five years.....the water systems the RDCK inherits are usually suffering from volunteer burnout, failing governance structures, aging or inadequate infrastructure, and a lack of investment.” The FCID could fall victim to failure by not maintaining five trustees on the board as governance requires. **BOTTOM LINE: MAINTAIN FIVE TRUSTEES OR EXPOSE THE IMPROVEMENT DISTRICT TO POSSIBLE DISSOLUTION.** One could argue that we are also suffering from volunteer burnout. The volunteer maintenance man resigned. The proposed 2022 budget carries a contingency in the event we need to hire a maintenance person.

The priority of the Board over the near term is to enable an informed decision regarding water treating, or not. The FCID board will honor the decision decided by majority vote of the water users present at a Special Meeting which is optimistically targeted to be held in the fall of 2022.

At the Special Meeting held in the fall of 2021, the membership indicated they’d like to have more influence over decision making. The bylaw and resolutions arising from the special meeting:

Bylaw 73 - Annual Budget: The board will prepare a recommended annual operating and capital budget that will be presented to the FCID members at the Annual General Meeting for discussion and suggestions, prior to being approved by the trustees.

Resolution 2021 – 1 Motions from the floor: Taxpayers are welcome to introduce motions at the Annual General Meeting and Special Meetings. According to provincial statute, the resulting vote on motions from the floor will not be binding but the Trustees acknowledge that it would be foolhardy for any elected board to ignore the wishes of the taxpayers.

Resolution 2021 – 2 Capital Projects: Capital projects must be presented as a whole project, not in a piecemeal fashion that would otherwise not require membership approval. Both the borrowing of money and the spending of money for capital projects will need approval from the membership before the project can be initiated.

Resolution 2021 – 3 Voter Eligibility: In accordance with Provincial Statute, voting members must be; at least 18 years of age of majority, Canadian citizens, a BC resident and listed on the property title. Municipal Affairs was unable to offer any assistance in enabling the changes to voter eligibility. The board therefore resolved to conduct surveys, not formal votes, to provide otherwise ineligible taxpayers some influence over decision making.

Maintenance (Peter Sonnenberg board liaison):

A standpipe leak was repaired. Another leak along the “campground lateral” was neutralized by isolating the lateral which is not in use.

In October of 2021 there was a break in the line when a third struck the mainline while installing a pole anchor. The break was repaired with costs borne by the third party, flushed of debris and chlorine shocked. In an effort to prevent recurrence, we have registered with "Call Before You Dig" and are considering installing signs on the mainline right of way.

The emergency pump was tested and found to be in good working order. This test will be conducted annually.

Upcoming projects:

- Install a walkway bridge from the in-stream intake to the bank;
- Repair of the intake basin drain gate;
- Fell some trees that are threatening to fall into the creek and block flow; and
- Find a volunteer maintenance person, and failing that, hire a maintenance person.

All other Improvement District works are in good working order and require no attention at this time.

The volunteer maintenance job is vacant. It is believed that the bulk of the time commitment arises in the fall keeping the area around the in-stream works clear of leaves that could restrict the flow of water to the distribution system. A detailed description of the duties and responsibilities can be obtained by contacting Mr. Sonnenberg by email (sonnenberg6@hotmail.com) or telephone (403-819-4335).

Water treatment Committee (Neil Kelly chairman):

A committee was established to compile the options for water treatment and their associated costs. A complete list and detailed information will be submitted to the FCID members at a Special Meeting which is optimistically targeted to be held in the fall of 2022. Monthly newsletters are distributed by email and posted on the website to provide status updates. If you'd like a hard copy of the newsletters let the chair know by telephone, email, Canada Post, or drop your request in the mailbox on the step at 4749 Twin Bays Rd.

A brief update on the status of the Treatment Committee's activities is attached as Appendix B.

Finance:

Pursuant to recently passed bylaw 73, the annual budget as recommended by the FCID board will be presented to the taxpayers for review and acceptance at the Annual General Meeting.

Public Relations:

The membership was recently surveyed to determine the preferences of the membership with respect to water treatment. Overwhelmingly the messages are:

- "NO TAX INCREASE"; and
- "Leave well enough alone".

A detailed summary of the survey is attached as Appendix A. The survey provides the board with the guidance it needs to execute the member's instructions on a variety of issues. The current board of three offers its sincere thanks to those that participated.

Prepared by: N. C. Kelly

Appendix A: Summary of Survey Results

1. a) Average number of persons served = 71
b) Maximum number of persons served = less than 200
(This result will not require the operator of a possible treatment system to be a certified water treatment technician. We have options.)
2. Given the cost, do you support an effort to remove the BWN?
Yes: 2 (5%)
NO: 33 (89%)
Maybe: 2 (5%)
3. I can't see any value in removing the "Boil Water Notice".
AGREE: 19 (86%)
Disagree: 3 (14%)
4. Property values could rise by removing the negative perception associated with the "Boil Water Notice".
Agree: 5 (29%)
Maybe: 2 (12%)
Disagree: 10 (59%)
5. Removing the "Boil Water Notice" would give me confidence that the water was okay to drink.
Agree: 10 (45%)
Disagree: 12 (55%)
6. The current water quality is not fit for human consumption and having local government remedy the flaw could be a good solution even if taxes increase to \$1500 to \$2000 per year.
Agree: 1 (5%)
Disagree: 18 (90%)
Maybe: 1 (5%)

Fletcher Creek Improvement District – Treatment Committee – Report to the Membership at the 2022 AGM

In January of 2022 the Fletcher Creek Improvement District (FCID) established a Treatment Committee to develop the options for water treatment, or not. The treatment committee was formed with:

- Trustee Neil Kelly as the Chairman and board liaison,
- Trustee Peter Sonnenberg,
- Trustee Laurie Rutherford,
- Community member Brad Hartland,
- Former Trustee and community member Robert Cunliffe, and
- Consultant Don Scarlett. (Special thanks to Mr. Scarlett because he volunteers his skills and time to further the effort of the FCID in spite not being a member of the FCID.)

The work of the Treatment Committee was specified as:

- 1) Identify the options to be studied.
- 2) Develop the hard cost issues for each of the options, and
- 3) Develop the soft qualitative issues for each of the options.

The committee acknowledges the existence of a need for the “Boil Water Notice” that was placed on the FCID by Interior Health. The “Boil Water Notice” makes each and every user personally responsible for their potable water and we find value in that. While each user may not find the current situation to fit their preference, the fact that they continue to use the water indicates they’ve found a way to make it work.

The committee acknowledges that it is not important that any of the options be deemed practical by any of the committee members, let alone on a consensus basis. It is the objective of the committee to develop treatment options that individual members of the FCID might prefer. In this way we leave no gaps in the range of options available to the members.

Tentatively seven options have been identified:

- 1) Maintain current operation with no treatment by the FCID.
- 2) Point of Use: Installation of a small filter and ultraviolet disinfection cell “under the sink”.
- 3) Point of Entry: Installation of filters and ultraviolet disinfection cell to treat all water for domestic use in a residence.

4/5/6) Central Treating Options: Installation of process building blocks at the current intake to yield some form of Central Treating System.

7) Pipeline and purchased water: Pipeline from the Village of Kaslo or Woodbury.

It is our objective to put the final report in front of the membership in the fall of 2022 with the objective of determining the membership's decision on the matter by way of majority vote of those present.

Tentatively, the voting procedure is proposed to be first a decision of:

- the "do it yourself" options 1 through 3 or
- The "central treating" options 4 through 7.

If "do it yourself" is selected, the matter of the capital return to the members will be postponed to a future meeting for that purpose. If "central treating" is selected, it is proposed that a second ballot will be held, immediately following the first ballot, to select and approve the financing of the specific "central treating" option.

Boil Water Notice

(since 2003)

**Fletcher Creek Improvement District
Community Water Distribution System**

Please be diligent with your water as it is collected from a surface water source and is known to contain pathogens.

It is critical that all water to be consumed is brought to a full rolling boil for at least one minute, then cooled and kept in food grade containers.

**Use boiled water for:
drinking, brushing teeth, making baby formula
and cleaning food.**

**This is especially important for the elderly,
young children, and immune-compromised
individuals.**

**Ensure all guests and renters are aware of this
notice.**