



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0

Website: www.fletchercreekwater.com
Email: fletchercreekwater@gmail.com

MINUTES

September 13, 2022 7:00 P.M.
United Church Hall, Kaslo

1	Call to Order – 7:00 p.m. In Attendance: Heather Kelly, Neil Kelly, Peter Sonnenberg, Donna Butt (S/T)
2	Approval of Agenda – Motion to approve the Agenda with the addition of a review of investments. P. Sonnenberg / H. Kelly. Carried.
3	Open Forum - none
4	Approval of 2022 AGM Minutes – MOTION to approve. P. Sonnenberg / H. Kelly. Carried.
5	Approval of Minutes of June 7, 2022 - MOTION to approve. P. Sonnenberg /H. Kelly. Carried.
6	<p>Administration</p> <p>a) June, July, & August, 2022 Income/Expense Reports- Accepted as presented.</p> <p>b) Update on overdue water taxes – ACTION: P. Sonnenberg will go speak to the one resident with an outstanding water tax payment.</p> <p>c) Status of revised boundary map update – ACTION: D. Butt to send the Price and McLaren boundary adjustments to RDCK before submitting to the government without the Barr boundary adjustment. Barr has not replied to any request to initiate a boundary reduction of their property.</p> <p>d) Bank signing authority – ACTION: D. Butt to contact KSCU to start paperwork to add H. Kelly as a signer to the account.</p> <p>e) Setting up online banking access to signers – ACTION: D. Butt to start the process to set up online banking for FCID</p> <p>f) Select 2023 AGM date – the AGM date has been set for January 28, 2023 at 3:00 p.m. ACTION: D. Butt will book the United Church Hall for the AGM.</p> <p>g) Include Boil Water Notice in all notices and newsletters sent out to membership – agreed.</p> <p>h) Decision about reinvesting term deposit at higher interest rate – Term #15 will be reinvested once the Chair sends out a note after the anniversary date for the term (Nov. 10). The objective is to realize greatest interest. A decision will be made by the trustees through email.</p>
7	<p>Water System</p> <p>a) Review and renew Emergency Response and Contingency Plan – make this a</p>

priority B, with the understanding that, in case of danger or threat to public health beyond the routine Boil Water Notice:

Motion: In the case of danger or threat to public health beyond the routine Boil Water Notice, a notice will be sent to cease use and shut the water off at the base of the hill using the 4" mainline valve in front of Tuckers. The curb stops for Tucker, Schreiber, and Rollins will be closed and the distribution system will be drained by opening the purge point standpipes at the south-end on the west and east side of Hwy 31, the standpipe on the west boundary of Kern's, and at the low point at the south-end of Twin Bays Rd. Agreed: 3/5 Trustees. Carried.

b) Maintenance Report –

- The spring shock & rinse was completed on July, 2022.
- Sedimentation around creek works was cleaned out a couple of times.
- The bridge will not be built because the filter media screen is no longer necessary.
- A lid will be put on the top of the screen around the caisson.
- Some maintenance may be needed around the in creek drain gate.
- A 12' piece of pipe and repair couplers will be purchased to be kept as a replacement for a break. ACTION: P. Sonnenberg and N. Kelly will measure the diameter of the pipe before ordering.

c) Treatment Committee status report –

An inquiry has been made to:

_ A local water driller for drill, case, and equipment costs, for pipe and pipe lay costs.

_ Confirm length of cable run and inflation adjustment for the utility power supply to the intake building. (It is intended to use the unit prices developed for the power supply to the intake building in preparing the cost estimate for the water well option.)

_ Quote in hand for central treating equipment including two options for filters, two options for UVT, and spare parts for all components. They will be used as building blocks in creating cost estimates and 5-year plan for each of the CWT options presented at the spring information meeting.

_ Pilot Study Site I has been completed and closed. Operating log is in hand (excepting two of the new cartridge weights). The 20" filters easily met the one year service life target. Filter elements are drying. (The previous time, it took four weeks for them to be dry enough to weigh and analyze.) The reason for increased staining at the ends of the 7525 and 2501 elements was discovered on this filter change.

Be it resolved to move the Treating options Information meeting to May 23, 2023 when there will be more members present. It is a Tuesday following the long weekend and will be a couple weeks before a potential June Trustee meeting.

d) Set date for Emergency Pump Test – ACTION: P. Sonnenberg to find some volunteers and then set a date.

e) Set date for tentative spring/winter shock and rinse – The twice annual shock and rinse is part of the Ministry of Health requirements and accompanied the

requirement for routine water analyses. It is understood that the Ministry of Health has removed the requirement for routine water analyses but we have not heard anything with respect to the scheduling of chlorine shock and rinse. It is suggested that:

- The second shock and rinse be tentatively scheduled for October 18, 2022 (Thanksgiving is Oct. 10 this year).
- We correspond with the Ministry of Health asking for written instruction to suspend water analyses and change the shock and rinse to a once annual exercise following spring runoff.

Motion: To conduct a conscious review of the procedures around water analysis and the frequency of carrying out a shock and rinse. Carried.

ACTION: N. Kelly to ask the Ministry of Health to suspend routine water analysis, and reduce the frequency of carrying out a shock & rinse -to an annual event.

f) Repair leak at campground lateral

It should be noted that the temporary measure to minimize water loss by isolating the campground lateral would be simple but ignoring it for purposes of the shock and rinse may attract unwanted consequences. It would be preferred that we maintain minimal growth in the lateral rather than let it grow and fight with excess build up later. As a rule of thumb, dead spots in water distributions systems are to be avoided. In honouring that universally accepted objective, we should continue to shock and rinse or place a pill of bleach water in the lateral if we don't want to routinely disinfect it. Some further discussion and research may be prudent before we make a decision. **ACTION:** N. Kelly will bring back relevant information to The Trustees from The Small Water System Webinar on Sept 20, 2022. It is part of the permit and should be treated. The lateral to C. Baker's has not been included in the Shock & Rinse and should be from here forward.

8

New Business

a) Refine/optimize process for determination of voter eligibility – The new practice of keeping a list of members having demonstrated voter eligibility has addressed this concern. The member list of those having qualified previously should be kept at any meeting sign in desk to enable competent voting card award at the door. This will be the responsibility of the Secretary that she will likely delegate to the clerk appointed to attend the door at voting meetings. A list of members with eligibility will be at the sign-in desk.

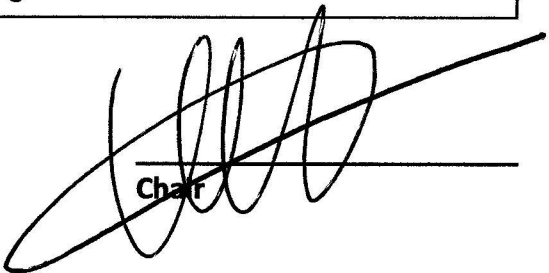
b) Consider options for voting procedures to select a treatment option, if any – in deciding the path forward for water treatment, we might consider a multi-layer voting procedure following the decision tree that has been presented to the members:

1) the first vote will be for central treating or "do it yourself"

2) the second vote will proceed only if the members choose CWT and will be a ballot of all the CWT options. The voting will proceed until one option attracts more than 50% of the votes cast. If necessary, in the case of a tie, the Trustees will collectively cast a single vote to identify a single loser. In the event an option does not attract more than 50% of the votes cast, the option(s) receiving the fewest votes will be removed from the ballot in sufficient number such that the votes cast for the eliminated options plus the votes cast for the most popular option total more than 50% of the votes cast. If the decision meeting is postponed to the

	<p>spring we can consider this matter in a meeting to follow when more Trustees are available. If the decision meeting is to be held before the next Trustee meeting, the matter should be resolved at the current meeting of the Trustees and we will conduct ballots as set up in the decision tree (start with two options – CWT or do it yourself). However, if CWT gets the vote, the above procedure will be followed.</p>
9	<p>Correspondence</p> <p>a) Phone call from S. Dahl</p> <p>b) Email from A. Davidson – A. Davidson will be absent from Trustee Meetings and Trustee business while he attends to personal matters.</p> <p>c) Dave Hazelwood - telephoned with regards to FCID concerns regarding new construction. He was advised that we rely on other authorities to provide quality assurance and permitting with respect to materials and methods but we do insist on seeing any below grade works before they are covered up. The purpose is to assure that no taps exist between the curb stop and the user's supply riser. He was also advised that Peter Sonnenberg is his contact for the viewing the works before back-filling.</p> <p>ACTION: N. Kelly to include bylaw in September newsletter.</p>
10	<p>Next Meeting: Tuesday, December 13 at 7:00 p.m. Kaslo United Church Hall.</p>
11	<p>Adjournment – 7:41 p.m. H. Kelly / P. Sonnenberg. Carried.</p>


 Donna Butt, Secretary/Treasurer


 Chair