



FLETCHER CREEK IMPROVEMENT DISTRICT

RR2, Site 3, Comp 38
Kaslo, BC V0G 1M0


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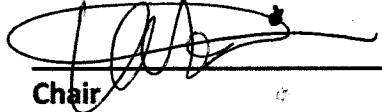
MINUTES

Friday, September 15, 2023 4:00 P.M.
430 - 8th Street South, Upper Kaslo

1	Call to Order - 4:02 p.m. In attendance: Alan Davidson, Heather Kelly, Neil Kelly, Donna Butt (S/T)
2	Approval of Agenda – with the addition of liability waiver and application for service. H. Kelly/A. Davidson. Carried
3	Open Forum - none
4	Approval of Minutes of June 13, 2023 – MOTION to approve the minutes of June 13, 2023 as presented. A. Davidson/H. Kelly. Carried.
6	<p>Administration</p> <ul style="list-style-type: none"> a) June, July, & August 2023 Income/Expense Reports – Motion to accept as presented. A. Davidson/ H. Kelly. Carried. b) Set date for Finance Committee Meeting - awaiting Warren Pashkowich's return to set the date. c) Tax Notice Summary – all 2023 taxes have been collected d) Term Deposit Update – Kootenay Saver Term Deposit #16, value of \$42,673.50, matures on November 28, 2023. ACTION: D. Butt to present options for reinvestment with the Finance Committee members before the maturation date. e) Signing Authority and online signing update – A. Davidson will be the third signer on the FCID account. ACTION: D. Butt to initiate the paperwork at the credit union to allow A. Davidson to have signing authority. f) Tax Payment Options – a cash payment option will be made available in 2024. The cash payment is to be delivered to the Chairperson or Secretary-Treasurer and a receipt will be issued. ACTION: D. Butt to update the 2024 tax invoice to add a cash payment option. g) NSF Cheque Policy going forward – present at the next Finance Committee meeting for recommendations. h) Website Hosting Update – Pennywise has discontinued offering web hosting services but one of their staff members is taking on their clients. Zeb on the Web offers the same service for the same price. i) Title Change: Doucette/Hallett to Melinda McKie j) Release of claims form - Motion to accept the amended Release of Claims form as presented. N. Kelly/H. Kelly. Carried. k) Application for service – a resident must apply for service, as written in Bylaw 36, Item 7. This helps to procure contact information. ACTION: N. Kelly to include a reminder in the October Newsletter that Bylaw 36 states residents must apply for service upon purchase of property.
7	<p>Water System</p> <ul style="list-style-type: none"> a) Maintenance System Report – ACTION: D. Butt to scan and file the maintenance logs. b) ERP – Shall we seek IHA approval? It was agreed that IHA approval will not be sought

	<p>until the shock and rinse procedure is fine-tuned and no longer subject to change.</p> <p>c) Shock & Rinse Report – Motion to approve The Shock & Rinse Report as submitted. N. Kelly/H. Kelly. Carried.</p> <p>d) Safety Harness Update – Deferred until next meeting. ACTION- H. Kelly to check at ACE Hardware for a safety harness.</p> <p>e) Maintenance Person Update – The Maintenance person is working out well.</p> <p>f) Maintenance Liason – deferred until The 2024 AGM election in January.</p>
8	<p>New Business</p> <p>a) Recruiting Volunteer Labour – it was suggested that a discount on water taxes could work as an incentive. This idea will be presented at the next Finance Committee Meeting. Some discussion followed as to whether this incentive would be paid in dollars per hour or by the project.</p> <p>b) Set date for October Shock & Rinse – Saturday, October 28 at 9:00 a.m. ACTION: D. Butt to set up The Shock & Rinse Notice in the Chair email drafts folder for Neil to send out.</p> <p>c) Enforcing Water Conservation – It was decided that each and every trustee must use their own judgment, depending on the situation.</p> <p>d) Maintenance Access – provided for in the new Release of Claims Form. This will be addressed at the 2024 AGM in January.</p>
9	<p>Correspondence</p> <p>a) Email from Richard Wlosek (lost water tax payment cheque) - read</p> <p>b) Emails from Brad Hartland (NSF Cheque, his volunteer help) - read</p> <p>c) Emails from J. P. Chen (re: watering restrictions, film on boiled water) – read. FCID's policy is that Trustees and the Secretary-Treasurer should abstain from giving any advice to residents in regards to water treatment.</p> <p>d) Email from K. Bergen (re: post Shock & Rinse) - read</p> <p>e) Email from D. Scarlett (re: KIN) - read</p>
10	Next Meeting: Tuesday, December 12 at 7:00 p.m. St. Andrew's United Church Hall (Kaslo).
11	Adjournment – 4:49 p.m.


 Donna Butt, Secretary/Treasurer


 Chair