



FLETCHER CREEK IMPROVEMENT DISTRICT

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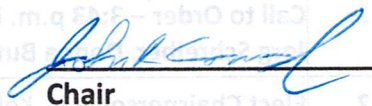
TRUSTEE MEETING MINUTES

MARCH 4, 2025 7:00 P.M.

ST. ANDREW'S UNITED CHURCH HALL, KASLO

1	Call to Order – 7:02
2	Open Forum (J. Command) - none
3	Approval of Agenda (J. Command) – with the addition of the unauthorized Hawes connection. Item 7l)
4	Approval of AGM Minutes – January 18, 2024 (J. Command) – January 18, 2024 (J. Command) Motion to approve as presented. NK/BN. Carried.
5	Approval of Meeting Minutes – January 18, 2024 (J. Command) Motion to approve as presented. NK/JS. Carried.
6	Acceptance of Financial Statements – January & February 2025 (D. Butt) – Send an invoice to Peltier for water shut-off fee (\$30). JS/NK. Carried.
7	<p>Administration</p> <ul style="list-style-type: none"> a) Volunteer Liability Waiver/ Insurance Update - forwarded from Jan. 18 2025 meeting (W. Pashkowich) – Move to accept the volunteer liability waiver BN/.JS. Carried. b) Term Deposit Update – Term 21 (\$25,000) matures July 10, 2025 & Term 23 (\$40,000) matures August 8, 2025. (D. Butt) – Motion that Fin committee to provide a recommendation about purchasing U.S. bonds. NK/JC. c) Signing authority transfer update (D. Butt) - d) Release of Claims Update – Bylaw 81 (N. Kelly) – Forwarded to June Trustee Meeting Agenda. e) Indemnification Bylaw 80 Update (D. Butt) f) Bylaw 81 Update (N. Kelly) g) Taxation Bylaw update – mail out in the middle of May h) Code of Ethics Update – a work in progress i) Purchasing Policy (D. Butt) – Motion – Finance Committe to draw a decision tree to approve finances. JC/NK. j) website update – emailed K. McNamara on Jan. 20, 2025 for IHA contacts confirmation. No response./approvals. To be addressed on next agenda. k) Bell Welcome Package – Email John Edwards to mail his physical forms. l) Hawes Connection to main line – admitted to connecting into main line. He has agreed to make restitution for his infraction. J Schreiber had a phone call with Mr. Hawes. The Trustees are going to dig up the pipe to make sure it is no longer connected. If the line is still in use. The curbstop has to be removed and the pipe fixed in any case. The costs will be incurred by Mr. Hawes. The repair will be made by an approved contractor using approved

8	New Business a) 2025 Taxation Bylaw – Motion: to approve The 2025 Taxation Bylaw 82, calculated with no disconnects. N. Kelly/J. Schreiber. Carried.
9	Correspondence a) Reply from Municipal Affairs re: Bylaw 80 & 81- reviewed at the AGM b) Email from S. Scott Re: Trustee Election at AGM- fully reviewed at AGM
10	Next Meeting – Tuesday, March 4, 2025 at 7:00 p.m.
11	Adjournment – 4:02 p.m. N. Kelly/J. Schreiber.

 Donna Butt, Corporate Office		 Chair	
2	<p>a) signing authority transfer updates – B. Neelands will go to Credit Union early next week to sign the papers.</p> <p>b) Release of Claims Update – members present at the AGM voted 14-1 to have bylaw 81 registered as it was originally approved by the Trustees late 2024.</p> <p>c) Indemnification Bylaw 80 Update - Amended bylaw INTRODUCED and given first reading by the Trustees on the 18th day of January, 2025. Amended bylaw INTRODUCED and given second reading by the Trustees on the 18th day of January, 2025. Amended bylaw INTRODUCED and given third reading by the Trustees on the 18th day of January, 2025.</p> <p>d) Bylaw 81 Update (repeals Bylaw 36) – Ministry of Municipal Affairs had questions around some incomplete action items from 2024 AGM. ACTION: N. Kelly to write to Mr. Kennedy from Ministry of Housing and Municipal Affairs to answer questions and inform him of the results of the vote today to accept changes to Bylaw 36. N. Kelly, as a Trustee, will continue to handle communications with the government.</p> <p>e) Code of Ethics Update – B. Neelands and W. Paszkowich will present at the March Trustee Meeting.</p> <p>f) Oaths of Office – B. Neelands signed an Oath of Office.</p> <p>g) Request address change information from FCID members – taken care of before the AGM.</p>	2	
3	Approval of Agenda – Motion: to accept the Agenda. N. Kelly/J. Schreiber. Carried.	3	
4	Approval of December 10, 2024 Trustee Meeting Minutes – Accepted as presented. N. Kelly/J. Schreiber. Carried.	4	
5	Administration	5	
6	<p>a) Maintenance System Report – none</p> <p>b) Purchasing Policy Update – ACTION: D Butt to email J. Command the Purchasing Policy to sign.</p> <p>c) Volunteer Liability Waiver/ Insurance Update – tabled to March Trustee Meeting for recommendation from the Finance Committee.</p>	6	