



FLETCHER CREEK IMPROVEMENT DISTRICT

Box 446
Kaslo, BC.
V0G-1M0

Website: www.fletchercreekwater.com
Email: fletchercreekwater@gmail.com

TRUSTEE MEETING MINUTES

TUESDAY, JUNE 2, 2026 – 7:00 P.M.

St. Andrew's United Church in Kaslo

1	a) Open Forum – attended by Graham Gilbert, Melinda McKie, Steve Scott, Eileen Teng, Craig Tucker, and Sharon Wilson. b) Call to Order – 7:15 p.m. N. Kelly elected as Chairperson for this meeting to replace John Command who was not present. In Attendance: N. Kelly, R. McKilligan, B. Neelands, J. Schreiber, D. Butt (C/O). - Graham Gilbert suggested FCID place a lien against any property in arrears after the July 2 tax due date. Neil explained that tax collection must abide by our bylaws in regards to fines and liens against properties. -Neil explained what non-residential water use refers to. There should be guidelines in regards to non-residential water use. If the Board makes decisions about individual situations, it could be seen as unfair. Craig Tucker raised the question around installing water meters.
2	Approval of Agenda – accepted with the addition of 8f) Correspondence from Douglas Traub. J. Schreiber/B. Neeland. Carried.
3	a) Acceptance of March 21, 2026 Annual General Meeting minutes – previously approved by email b) Acceptance of March 21, 2026 Trustee Meeting Minutes – accepted as presented. N. Kelly/J. Schreiber. Carried.
4	Acceptance of March, April, and May 2026 Financial Statements – accepted as presented on the basis that they have been reviewed without acception by the Finance Committee. J. Schreiber/N. Kelly. Carried.
5	Administration a) Term Deposit Update – presented by D. Butt. Term Deposit total: \$291,786.14. b) Bylaw 86 (Indemnification Bylaw) Update – Bylaw 86 has not been registered with The Ministry. N. Kelly explained the purpose of Bylaw 86 is to provide trustees, officers, and some other indemnification from law suit when acting on the FCID's behalf in good faith. It was submitted on March 23, 2026 and is pending. c) Purchasing and approvals process – Motion to change the Corporate Officer's job description to include quality assurance on the execution of the purchasing procedure. J. Schreiber/N. Kelly. Carried. d) MOHMA appeal update – on hold pending acceptance of Bylaw 81. The Local Government Act does not provide FCID with the option to discontinue water service. However, this doesn't mean that this action is prohibited. Neil explained The Ministry's response to our questions regarding Bylaw 81 (Water Distribution Bylaw). e) Water tax collection update – \$12,729 (32%) of tax payments have been collected to date. This is on target. f) Contact with B. Lawrence and L. Rutherford re: signing Release of Claims – B. Neelands has not yet made contact with B. Lawrence or L. Rutherford. She will continue to reach out to them. g) D. Knight's suggestions for appeals process – his advice is to take a softer approach. The

	appeals process will probably roll over until at least the end of this year.
6	Water System a) Maintenance System Report – J. Schreiber presented the report. Nothing of note except that the creek water level is very high due to run-off and recent rain. b) What to do with the old trash pump – to be decided at the September Trustee meeting when John Command will be in attendance. c) Set date for next Shock and Rinse Procedure – Saturday, July 25. d) Who can operate a curbsto p? Motion to limit the opening and closing of a curbstop to a trustee or the maintenance person. B. Neeland / N.Kelly. Carried. ACTION: D. Butt will write this provision into The Water Distribution Bylaw #81. e) Schematic of Baker's connection – Corey Baker and John Command are working on this. f) Emergency Pump Rehabilitation – Neil presented diagrams and a schematic showing how to rehabilitate the emergency pump. ACTION: N. Kelly to present Michelle and Kelly Bell with an agreement for the operation of the emergency pump.
7	New Business Non-residential water use – Neil read Senior Water Officer Erik Bobicki's response to FCID's inquiry into handling of this issue. He stated that there are no hard and fast rules to cover every situation. Without metering, there is no way to know how much water a connection is using. Extra water use does not incur an extra expense to FCID. In the future, an application to FCID must be made before a resident uses water for purposes other than residential. Edits to Bylaw 36 (pending Bylaw 81) will be drafted at the next board meeting.
8	Correspondence a) May 26 email response from Craig Tucker – read. b) May 7 Appeal Closure emails from The Ministry re: Lawrence and S. Scott – read. c) April 29 Bylaw 81 rejection clarification email from J. Craig (The Ministry) – read. d) March 24 Appeal Step 8 Letter Request for ID Review of Appellant Documents from the Ministry – read. e) March 23 – request from L. McLaren to be added to connection wait list. f) May 30 – email from D. Traub regarding discoloured water – read.
9	Next Meeting – Tuesday, Sept 8, 2026 – 7:00 p.m.
10	Adjournment – 8:26 p.m. N. Kelly / R. McKiligan.


Donna Butt, Corporate Office


Chair